



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 3, 2022

Michele Jones
CrossBridge Action Network
8900 Fernwood Path
Washington, MI 48094

RE: License #: DC820364609
Mt. Hope CrossBridge Preschool
5323 Southfield Rd.
Allen Park, MI 48101

Dear Ms. Jones:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 09/29/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8112 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

At the time of the onsite inspection there were no disclosure and consent forms on site.

R 400.8161 Emergency procedures.

- (2) The written procedures must include all of the following:
 - (a) A plan for evacuation.
 - (b) A plan for safely moving children to a relocation site.
 - (c) A plan for shelter-in-place.

- (d) A plan for lockdown.
- (e) A plan for contacting parents and reuniting families.
- (f) A plan for how each child with special needs will be accommodated during each type of emergency.
- (g) A plan for how infants and toddlers will be accommodated during each type of emergency.
- (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

At the time of the onsite inspection, the emergency procedures had not been updated to reflect the new requirements.

Due to the violations, you must send us a corrective action plan by 09/29/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-384-.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "LW Brown". The signature is written in a cursive, flowing style.

LoWanda Washington-Brown, Licensing Consultant
Child Care Licensing Bureau
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