



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

July 1, 2023

Brian Samuel  
Matrix Human Services  
1400 Woodbridge  
Detroit, MI 48207

RE: License #: DC820363596  
**Matrix Head Start-Salem**  
**21230 Moross**  
**Detroit, MI 48236**

Dear Mr. Samuel:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 06/28/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ng', is positioned below the word 'Sincerely,'.

Nicole Gibby, Licensing Consultant  
Bureau of Community and Health Systems  
Cadillac Pl. Ste 9-100  
3026 W. Grand Blvd  
Detroit, MI 48202  
(313) 938-5874

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

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<b>LicenseLicense #:</b>	DC820363596
<b>Licensee Name:</b>	Matrix Human Services
<b>Licensee Address:</b>	120 Parsons Detroit, MI 48201
<b>Licensee Telephone #:</b>	(313) 962-5255
<b>Licensee/Designee:</b>	Brian Samuel, Designee
<b>Name of Facility:</b>	Matrix Head Start-Salem
<b>Facility Address:</b>	21230 Moross Detroit, MI 48236
<b>Facility Telephone #:</b>	(313) 962-5255
<b>Original Issuance Date:</b>	11/26/2014
<b>Capacity:</b>	
<b>Age Range:</b>	Ages 2 years 6 months Thru 5 years 11 months
<b>Program Components:</b>	PRESCHOOL HEAD START

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 06/28/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection:  
 Date of Lead Hazard Risk Assessment, if applicable:  
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	19	10
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	0	
No. of staff present at time of inspection	1	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	0	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input type="checkbox"/>	

Approved Child Use Space: Lower Level  
 Approved Program Director: Jocelyn Brown  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



06/30/2023

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Nicole Gibby  
Licensing Consultant

Date