



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

May 8, 2023

Steve Paddock  
 The Romine Group Inc  
 7877 Stead  
 Utica, MI 48317

RE: License #: DC820343583  
**Trillium Academy**  
**15740 Racho**  
**Taylor, MI 48180**

Dear Mr. Paddock:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your center on 05/02/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>2</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our **website** under **Statewide Search for Licensed Child Care Centers and Homes**. A description of when inspection letters are completed can be found under **Overview of Licensing Reports**.

Due to the violations, you must send us a corrective action plan by 05/25/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

During the unannounced inspection, I observed the classrooms to be clean and organized. Staff were providing appropriate care and supervision to the children present.

The violations that were found are:

**R 400.8131**

**Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

Six of the nine staff listed in MiRegistry did not complete all health and safety refresher courses. Upon submission of a corrective action plan (CAP) A code will be provided allowing staff to access missed trainings.

**R 400.8131**

**Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Four of the nine staff listed in MiRegistry did not complete the required health and safety modules 1 and 2.

**Please complete immediately.**

**Technical Assistance and Consultation were provided for the following:**

- All childcare staff are required to complete health and safety courses. All staff must also be connected to the facility in MiRegistry.
- Refresher (Health and Safety) courses should not be completed before taking the initial 1-2 modules.
- Trifold must be used in latchkey space. All required postings must be listed in all approved spaces.
- Signed abuse and neglect statements.
- Child Care Background Check (CCBC) must be maintained with current staff. All former staff must immediately be removed.
- Tornado/fire drill log
- Current edition of childcare forms and thoroughly filled out.

Sincerely,

Jacquelin Windham, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
313 938-6526

