



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 15, 2023

Cinthya Salinas-Maldonado
Little Steps Youth Learning Center LLC
15055 Allen Rd
Southgate, MI 48195

RE: License #: DC820341017
Little Steps Youth Learning Center
15055 Allen Rd
Southgate, MI 48195

Dear Ms. Salinas-Maldonado:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/10/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the onsite inspection, I observed the facility to be clean and organized. There were two children present and they were receiving appropriate care and supervision during free play. Due to low enrollment, the licensee was cleaning and organizing. Consultation/technical assistance was provided on painting, rehanging required postings and maintain/organizing all required records.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	2
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our **website** under **Statewide Search for Licensed Child Care Centers and Homes**. A description of when inspection letters are completed can be found under **Overview of Licensing Reports**.

Due to the violations, you must send us a corrective action plan by 05/25/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

The violations that were found are:

R 400.8112

Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the childcare background check system, www.michigan.gov/ccbc. The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.

All childcare staff members do not have Consent and Disclosure form on file.

**Repeat Violation: See LSR dated March 25, 2022
Corrective Action Plan dated April 04, 2022**

R 400.8112

Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(f) Immediately disconnect each individual from the system once he or she is no longer a licensee, licensee designee, child care staff member, child care aide, or an unsupervised volunteer under the license.

There are staff connected to the childcare background check system who no longer work at the facility.

Repeat Violation: See LSR dated March 25, 2022
Corrective Action Plan dated April 04, 2022

R 400.8131

Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

C. Maldonado and V. Reyes (2021) and V. Reyes (2022) did not complete health and safety refresher courses for the years outlined above.

Repeat Violation: See LSR dated March 25, 2022
Corrective Action Plan dated April 04, 2022

R 400.8131

Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all childcare staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.

(g) Child development.

C. Maldonado and V. Reyes did not complete Health and Safety, Module 2 but completed Module 1.

Repeat Violation: See LSR dated March 25, 2022
Corrective Action Plan dated April 04, 2022

Due to the violations identified in the report, **a written corrective action plan** is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

The Department provides technical assistance to meet the licensing requirements and consultation to improve services.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (313) 456-0380.

Sincerely,



Jacquelin Windham, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Pl. Ste 9-100
3026 W. Grand Blvd
Detroit, MI 48202
(313) 938-6526