



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 4/8/2024,
Date of Report: 5/2/2024

Licensee Name(s)	License Number
St. Stephen School	DC820339491
Capacity	Facility Name
45	St. Stephen School Latchkey
Program Type	Licensee Designee(s)
Center	Helen L Oziem
Central Administrator(s)	Program Director(s) Name
	Helen L Oziem Qualifications: R 400.8113(7)(a) (9). Date PD Approved: 2/16/2022
Facility Address	Mailing Address
18800 Huron River Drive, New Boston, MI, 48164	18800 Huron River Dr, New Boston, MI, 48164
Facility Phone Number	Facility Email Address
7347534175	schooloffice@ststephennb.education

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Paris Howard, at (313) 300-4317. In the event that Paris Howard is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
567	0	1
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
11 : 11	3 : 3	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
0 : 0	1 : 1	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	No

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
School Fire Safety Provision	4/24/2024	The superintendent verifies compliance with R 400.8565.

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>


Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8146(2)	Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

Hours of Operation						
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
08:00 AM To 11:15 PM	08:00 AM To 11:15 AM	08:00 AM To 11:15 AM	08:00 AM To 11:15 AM	08:00 AM To 11:15 AM		

Bureau Recommendation

I recommend the issuance of a regular license to this child care facility.

Approved By:

 Paris Howard Licensing Consultant	05/02/2024 Date		