



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 9, 2023

Towana McGuire
Starfish Family Services Inc
30000 Hiveley
Inkster, MI 48141

RE: License #: DC820332561

**S.F.S./Thorne Elementary/GSRP
25251 Annapolis
Dearborn Heights, MI 48125**

Dear Ms McGuire:

This letter is to advise you that the 05/09/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110(4) Applicant; licensee; licensee designee; requirements.	The center licensing notebook was incomplete. The center's last five years inspection reports and corrective action plans were missing, and the licensing notebook summary sheet was not filled out.	Licensee designee will update the licensing notebook. All missing documents will be placed in the binder immediately.	04/28/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "S. Johnson".

Selika Johnson, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 938-5922