



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 23, 2021

Brian Samuel
Matrix Human Services
1400 Woodbridge
Detroit, MI 48207

RE: License #: DC820299659
Eternal Rock Head Start Center
4300 Lonyo
Detroit, MI 48210

Dear Mr. Samuel:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 4/22/2021, I found 6 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R400.8110 Licensee
R400.8112 Comprehensive background check; fingerprinting
R400.8112 Comprehensive background check; fingerprinting
R400.8113 Program director, qualifications, responsibilities
R400.8125 Staff and volunteer requirements
R400.8173 Equipment

Due to the violations, you must send us a corrective action plan by 5/14/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

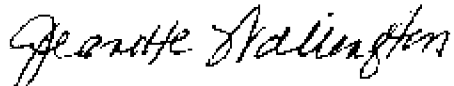
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During calendar year Enter Previous Year Here: 2020	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 313-456-0380.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jeanette C. Wallington, Licensing Consultant
 Bureau of Community and Health Systems
 Cadillac Pl. Ste 9-100
 3026 W. Grand Blvd
 Detroit, MI 48202
 (313) 938-6221

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

LicenseLicense #:	DC820299659
Licensee Name:	Matrix Human Services
Licensee Address:	120 Parsons Detroit, MI 48201
Licensee Telephone #:	(313) 962-5255
Licensee/Designee:	Brian Samuel, Designee
Name of Facility:	Eternal Rock Head Start Center
Facility Address:	4300 Lonyo Detroit, MI 48210
Facility Telephone #:	(313) 962-5552
Original Issuance Date:	04/10/2009
Capacity:	42
Age Range:	Ages 1 year 6 months Thru 5 years 11 months
Program Components:	PRESCHOOL HEAD START

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/22/2021
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 12/2/2020
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	2	1
No. of staff employed	9	9
No. of volunteers	0	0
No. of children present at time of inspection	0	
No. of staff present at time of inspection	0	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	0	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input type="checkbox"/>	

Approved Child Use Space: the building
 Approved Program Director: Ishrat Khan
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(3) All of the following must be in a place, accessible, and visible to parents:

(a) The current license and, if applicable, the letter extending the license beyond the expiration date.

The extension letter was not posted.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

Upon review of staff files, 7 out of 11 staff did not have a completed consent and disclosure form in their files.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(d) Establish and activate an account and accurately enroll each individual listed in subrule (1) of this rule in the child care background check system.

The center's childcare background check system is not accurately maintained

- Mr. Samuel is not connected to the center as the licensee designee
- Ms Kello is not connected to the center as a child care staff member
- Ms Bravo has been disconnected in the system but is listed as a child care staff member on the staffing plan.

R 400.8113 Program director qualifications; responsibilities.

(5) A substitute program director shall be appointed for a program director who has left employment or has a temporary absence that exceeds 30 consecutive workdays until return or replacement. A substitute program director shall at least meet the qualifications of lead caregiver. The department shall be notified when a substitute program director is appointed.

The approved program director has been on a temporary leave since February 2021 and the department was not informed. Credentials for a substitute program director were not submitted for approval.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Upon review of the staff files, 7 out of 11 staff members did not have the written statement acknowledging abuse and neglect in their files.

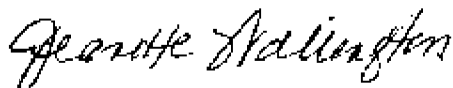
R 400.8173 Equipment.

(8) A current and accurate equipment inventory must be provided to the department before issuance of the original license and updated and made available at each renewal.

An accurate equipment inventory was not made available upon request.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of an regular license to the childcare facility.



4/23/2021

Jeanette C. Wallington
Licensing Consultant

Date