



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 26, 2021

Lisa Horvatich
South Redford Public Schools
Student Services
26141 Schoolcraft Road
Redford, MI 48239

RE: License #: DC820297119
Jefferson Elementary
26555 Westfield
Redford, MI 48239

Dear Mrs. Horvatich:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 09/23/2021, I found 4 violation(s) listed below and explained in the attached report:

- R 400.8110** **Applicant; licensee; licensee designee; requirements.**
- R 400.8112** **Comprehensive background check; fingerprinting.**
- R 400.8112** **Comprehensive background check; fingerprinting.**
- R 400.8146** **Information provided to parents.**

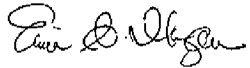
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 313 456-0380.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Erica Hogan".

Erica Hogan, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Pl. Ste 9-100
3026 W. Grand Blvd
Detroit, MI 48202

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC820297119
Licensee Name:	South Redford Public Schools
Licensee Address:	Student Services 26141 Schoolcraft Road Redford, MI 48239
Licensee Telephone #:	(313) 535-4000
Licensee/Designee:	Lisa Horvatich, Designee
Name of Facility:	Jefferson Elementary
Facility Address:	26555 Westfield Redford, MI 48239
Facility Telephone #:	(313) 937-2330
Original Issuance Date:	01/21/2009
Capacity:	75
Age Range:	Ages 4 years 0 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE FOOD SERVICE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 09/23/2021
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 09/24/2021
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	45	25
No. of staff employed	7	5
No. of volunteers	5	1
No. of children present at time of inspection	20	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	1	
No. of children interviewed/observed	20	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The preschool classroom and the before and afterschool kids care classrooms are approved for child use space.

Approved Program Director: Ms. Barbara Wyler is the approved program director.

Approved Central Administrator: None.

Approved Variances: None.

Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the onsite inspection there were 20 children present in preschool. The children participated in gross motor movement, "riding a rollercoaster." Ms. Barb, the program director assured children were building sentences by encouraging them to respond in complete sentences. Ms. Barb created songs to show children how to make a circle, square, and a rectangle. Technical Assistance was provided regarding assuring parents are responding correctly on the child information record.

Technical Assistance was also provided regarding staying in compliance with the decorations in the classroom according to R400.8520(14) and updating all emergency procedures as written. I also observed the before and afterschool kids care program. There were no children present. Ms. Tamara provides the children with a wealth of age-appropriate equipment following the children completing their homework. Children's and staff files were all complete and accurate.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(4) There must be a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook. The notebook must be in a place accessible to parents and prospective parents at all times during the center's normal hours of operation.

During the onsite inspection on 09/23/2021, there was no summary sheet that listed all prior inspections. I will email a summary sheet with this report to the program director, and she will complete it with all the prior inspections and will maintain the completed copy in the licensing notebook.

R 400.8112 Comprehensive background check; fingerprinting.

**(2) An applicant or licensee shall do all of the following:
(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.**

During the onsite inspection on 09/23/2021, there was no Consent Disclosure Form on file for the Program Director. The program director will complete the Consent Disclosure form and maintain the completed and signed form in her records.

R 400.8112 Comprehensive background check; fingerprinting.

**(2) An applicant or licensee shall do all of the following:
(c) Provide to the department, upon request, a copy of the individual's completed and signed form or forms.**

During the onsite inspection on 09/23/2021, there was no Consent Disclosure Form for the Program Director available upon request by the department. The program director will assure the completed form is available upon request by the department.

R 400.8146 Information provided to parents.

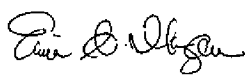
- (1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:
 - (i) Notice of the availability of the center's licensing notebook. The notice must include all of the following:
 - (ii) The licensing notebook is available to parents during regular business hours.

During the onsite inspection on 09/23/2021, there had not been information provided to parents that there was a licensing notebook available to them on the premises. The program director will assure the parents have received a copy of the notice of the licensing notebook and will maintain a copy in the children's records.

A corrective action plan was requested and approved on 09/23/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

 09/26/2021 _____
Erica Hogan Date
Licensing Consultant