



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 6, 2022

April Standish
KCE Champions LLC
Suite 1400
21762 Harding
Rockwood, MI 48173

RE: License #: DC820295970
Gudith Elementary School
22700 Sibley Road
Brownstown, MI 48193

Dear Ms. Standish:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on October 5, 2022, I found five violation(s) listed below and explained in the attached report:

- R 400.8110(3)(b) Applicant; licensee; licensee designee; requirements.
- R 400.8113(1) Program director qualifications; responsibilities.
- R 400.8128 Staff; volunteer; tuberculosis.
- R 400.8143(1) Children's records.
- R 400.8146(2) Information provided to parents.

Due to the violations, you must send us a corrective action plan by October 25, 2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Janeiro Byrd, Licensing Consultant
 Department of Licensing and Regulatory Affairs
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 Office: (517) 284-9730
 Cell: (313) 938-5385
 Fax: (517) 763-0217

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC820295970
Licensee Name:	KCE Champions LLC
Licensee Address:	Suite 1400 650 NE Holladay Portland, OR 97232
Licensee Telephone #:	(248) 885-3981
Licensee/Designee:	April Standish, Designee
Name of Facility:	Gudith Elementary School
Facility Address:	22700 Sibley Road Brownstown, MI 48193
Facility Telephone #:	(734) 771-0799
Original Issuance Date:	09/18/2008
Capacity:	40
Age Range:	Ages 5 years 0 months Thru 10 years
Program Components:	SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/05/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 09/24/2021
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care	40	14	
No. of staff employed	2	2	
No. of volunteers	0	0	
No. of children present at time of inspection	13		
No. of staff present at time of inspection	2		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	13		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Cafeteria and gym
 Approved Program Director:
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(3) All of the following must be in a place, accessible, and visible to parents:

(b) A copy of these rules and a copy of the last page of any variances granted.

There was no current rule book onsite at the facility.

R 400.8113 Program director qualifications; responsibilities.

(1) Before hiring a new program director, a licensee or licensee designee shall submit a completed BCHS-CC 001 form, titled Child Care Licensing Information Request, and the credentials of the proposed program director to the department for review and approval.

The licensee designee failed to submit a completed BCHS-CC 001 form and credentials of the proposed program director to the department for review and approval.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

One of two staff did not have verification of TB status on file at the facility.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Six of fourteen child information cards were incomplete missing the parent's name and phone number, employer, child's birthday, physician phone number and three child info cards.

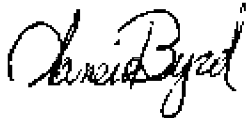
R 400.8146 Information provided to parents.

(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

Three of fourteen children files reviewed did not have written documentation that the parent received a written information packet.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care facility.



October 6, 2022

Janeiro Byrd
Licensing Consultant

Date