



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

October 10, 2022

April Standish  
KCE Champions LLC  
Suite 1400  
21762 Harding  
Rockwood, MI 48173

RE: License #: DC820295970  
Gudith Elementary School  
22700 Sibley Road  
Brownstown, MI 48193

Dear Ms. Standish:

This letter is to advise you that the 10/07/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
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R 400.8110(3)(b) Applicant; licensee; licensee designee; requirements.	There was no current rule book onsite at the facility.	Licensee designee has added a rule book onsite at the facility.	10/10/2022
R 400.8113(1) Program director qualifications; responsibilities.	The licensee designee failed to submit a completed BCHS-CC 001 form and credentials of the proposed program director to the department for review and approval.	Licensee designee has submitted credentials and 001 form for approval of potential program director and has ensured in the future documents will be submitted and approved before hiring.	10/7/2022
R 400.8128 Staff; volunteer; tuberculosis.	One of two staff did not have verification of TB status on file at the facility.	Licensee designee has ensured that verification of TB will be placed in the staff file.	10/10/2022
R 400.8143(1) Children's records.	Six of fourteen child information cards were incomplete missing the parent's name and phone number, employer, child's birthday, physician phone number and three child info cards.	Licensee designee will ensure that child information cards are complete at time of enrollment and audited periodically for completion.	10/21/2022
R 400.8146(2) Information provided to parents.	Three of fourteen children files reviewed did not have written documentation that the parent received a written information packet.	Licensee designee will ensure that all families have received a written information packet and files include written documentation.	10/21/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Janeiro Byrd". The signature is written in a cursive, flowing style.

Janeiro Byrd, Licensing Consultant  
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Child Care Licensing Bureau  
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Lansing, MI 48909  
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