



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 3, 2022

Yvette Mays
Romulus Community Schools
36540 Grant Rd
Romulus, MI 48174

RE: License #: DC820291096
Romulus Early Childhood Center
35200 Smith Rd.
Romulus, MI 48174

Dear Ms. Mays

This letter is to advise you that the 08/03/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(b) Comprehensive background check; fingerprinting.	One of three staff records reviewed did not have a copy of a completed eligibility letter or consent and disclosure letter on file.	Licensee designee will ensure that all staff have a completed eligibility letter and consent and disclosure statement on file before working at the center.	8/3/2022
R 400.8143(1) Children's records.	Eight of eighteen child information cards reviewed were missing the enrollment date, physician info, signature and date signed.	In the future, licensee designee and administrative assistant will ensure that all child information cards are completely filled out before leaving their child at the center.	8/3/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Janeiro Byrd". The signature is fluid and cursive, with the first name "Janeiro" written in a larger, more prominent script than the last name "Byrd".

Janeiro Byrd, Licensing Consultant
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