



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 5, 2022

April Standish
KCE Champions LLC
Suite 1400
21762 Harding
Rockwood, MI 48173

RE: License #: DC820290687
Bates Elementary School
22811 Gudith Rd.
Woodhaven, MI 48183

Dear Ms. Standish:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 01/04/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the onsite inspection I observed children engaged in a variety of activities including free play, puzzles, and games. The site is equipped with a variety of developmentally appropriate materials for children to use. Technical assistance was provided on staff files and children's medication. Consultation was provided on postings, children's records, and resting equipment.

The violations that were found are:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(9) Within 5 business days, the licensee shall notify the department of the separation of a licensee designee, program director, or a central administrator approved under R 400.8113(12), and a plan for replacement of the individual.

During the onsite inspection on 1/4/2022, the program director onsite was not the program director on file, the licensee had not informed the department of the new program director.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

During the onsite inspection on 1/4/2022, Ms. Alicia Ray did not have her consent and disclosure form on site.

R 400.8113 Program director qualifications; responsibilities.

(1) Before hiring a new program director, a licensee or licensee designee shall submit a completed BCHS-CC 001 form, titled Child Care Licensing Information Request, and the credentials of the proposed program director to the department for review and approval.

During the onsite inspection on 1/4/2022, the program director onsite was not the program director on file, the licensee had not informed the department of the new program director.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

During the onsite inspection on 1/4/2022, the staff member onsite did not have a signed abuse and neglect statement.

R 400.8152 Medication; administrative procedures.

(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.

During the onsite inspection on 1/4/2022, a child had medication onsite that did not have the pharmacy label.

Due to the violations, you must send us a corrective action plan by 1/25/2022. You can use our corrective action plan form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-97308.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Paris Howard, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909