



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 28, 2022

April Standish  
KCE Champions LLC  
Suite 1400  
21762 Harding  
Rockwood, MI 48173

RE: License #: DC820290686  
**Wegienka Elementary School**  
**23925 Arsenal Rd.**  
**Flat Rock, MI 48134**

Dear Ms. Standish:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 06/08/2022 and 09/14/2022, I found seven violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

**R 400.8110(3)(b) Applicant; licensee; licensee designee; requirements.**  
**R 400.8110(4) Applicant; licensee; licensee designee; requirements.**  
**R 400.8113(8)(g) Program director qualifications; responsibilities.**  
**R 400.8143(1) Children's records.**  
**R 400.8161(5) Emergency procedures.**  
**R 400.8161(6) Emergency procedures.**  
**R 400.8315(3) Food and equipment storage.**

Due to the violations, you must send us a corrective action plan by 11/22/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Selika Johnson, Licensing Consultant  
 Bureau of Community and Health Systems  
 Cadillac Pl. Ste 9-100  
 3026 W. Grand Blvd  
 Detroit, MI 48202  
 (313) 938-5922

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC820290686
<b>Licensee Name:</b>	KCE Champions LLC
<b>Licensee Address:</b>	Suite 1400 650 NE Holladay Portland, OR 97232
<b>Licensee Telephone #:</b>	(248) 885-3981
<b>Licensee/Designee:</b>	April Standish, Designee
<b>Name of Facility:</b>	Wegienka Elementary School
<b>Facility Address:</b>	23925 Arsenal Rd. Flat Rock, MI 48134
<b>Facility Telephone #:</b>	(734) 771-0799
<b>Original Issuance Date:</b>	09/12/2007
<b>Capacity:</b>	50
<b>Age Range:</b>	Ages 4 years 9 months Thru 12 years
<b>Program Components:</b>	SCHOOL AGE BEFORE/AFTER SCHOOL

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 06/08/2022, 09/14/2022  
 Date of Environmental Health Inspection: 09/18/2013  
 Date of Fire Safety Inspection: 09/24/2021  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care		59	10
No. of staff employed		2	2
No. of volunteers		0	0
No. of children present at time of inspection		20	
No. of staff present at time of inspection		2	
No. of volunteers present at time of inspection		0	
No. of children interviewed/observed		20	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Cafeteria  
 Approved Program Director: None  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8110                      Applicant; licensee; licensee designee; requirements.**

(3) All of the following must be in a place, accessible, and visible to parents:

(b) A copy of these rules and a copy of the last page of any variances granted.

The center did not have a current copy of the licensing rules accessible and visible to parents.

**R 400.8110                    Applicant; licensee; licensee designee; requirements.**

(4) There must be a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook. The notebook must be in a place accessible to parents and prospective parents at all times during the center's normal hours of operation.

The licensing notebook summary sheet was incomplete and not updated.

**R 400.8113                    Program director qualifications; responsibilities.**

(8) School-age program directors shall meet 1 of the following qualifications shown in Table 2:

Education	Coursework in a
Hours of experience	Child-related Field
g)High school diploma or 2,880 hours GED with ->	6 semester hours and ->

The acting school age program director does not meet the qualifications. Ms. Lee has 4.5 semester hours towards the required 6 semester hours.

**R 400.8143                    Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Five of the ten child information cards reviewed were incomplete. They were missing the following information: date of admission, employer name, work phone, number, physician name and number.

**R 400.8161            Emergency procedures.**

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

In 2020 and 2021, the child care center did not complete quarterly fire drills. Fire drills were completed on 09/21/2020, 10/27/2020, 11/10/2020, 1/22/2021, 02/11/2021, and 03/17/2021.

**R 400.8161            Emergency procedures.**

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

The center did not complete two tornado drills in 2021. There were none documented.

**R 400.8315            Food and equipment storage.**

(3) Unpackaged bulk foods must be stored in clean covered containers, dated, and labeled as to the contents.

The center had open pretzels and club crackers and they were not stored in covered containers, labeled with the contents and date.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



10/28/2022

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Selika Johnson  
Licensing Consultant

Date