



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 23, 2022

Amanda Mattea
Detroit Public Schools Comm. District
16164 Asbury Park
Detroit, MI 48235

RE: License #: DC820289355

Marcus Garvey
2301 Van Dyke
Detroit, MI 48214

Dear Mrs. Mattea:

This letter is to advise you that the 03/22/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110 Applicant; licensee; licensee designee; requirements.	The licensing notebook on the premises was incomplete. It did not have a licensing notebook summary sheet or all of the required reports. The facility did not have a no smoking or vaping sign posted.	Licensee designee will ensure that the summary sheet is filled out and put in the licensing notebook with all required reports. The designee will send a copy of the required sign to the facility and have it posted.	03/21/2022
R 400.8143	All areas of child information cards were not thoroughly filled out.	Licensee will instruct staff to have parents complete all areas of cards and monitor for completion.	03/21/2022

R. 400.8143	There was no verification of parents receiving an information package	Parents will receive a copy of center handbook and signoff on Parent Information Package form. Licensee will monitor for completion.	03/21/2022
R. 400.8113	A new program director is on duty but required documentation was not submitted to the department for approval.	The information was submitted to this department and is on file at the center.	03/21/2022
400.8173	There were old and stained area rugs being used at the facility.	The rug will be cleaned or replaced.	03/21/2022
R 400.8128	One of the classrooms did not have a lead teacher and the paraprofessional was working out of ratio. One staff did not have TB test verification on file	Ratio will be maintained at all times. The staff will notify principals and licensee when there are staff shortages.	03/21/2022
R 400.8112	Consent and disclosure form was not on file for all staff. Staff were connected in CCBC that are no longer working at the facility.	The form was completed, signed and is now on file at the facility. The staff were disconnected in CCBC. Licensee will monitor as needed to update.	03/21/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read 'JW', positioned below the word 'Sincerely,'.

Jacquelin Windham, Licensing Consultant
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 938-6526