



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 24, 2023

Amanda Mattea
Detroit Public Schools Comm. District
16164 Asbury Park
Detroit, MI 48235

RE: License #: DC820278976

**Hutchinson
2600 Garland
Detroit, MI 48214**

Dear Mrs. Mattea:

This letter is to advise you that the 05/24/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved. You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112 (2)(b) Comprehensive background checks	Consent and disclosure forms were not on file for all caregivers.	Licensee will ensure staff complete the required forms and keep onsite.	05/28/2023

R 400.8131 (3,4 and 12) Professional development	All staff have not completed the required health and safety modules 1-2 or the yearly refresher courses.	Staff will complete all required trainings.	05/28/2023
R 400.8143 (1) Children's records	All area of child information cards were not completed.	The licensee will ensure the information is completed and on file	Immediate

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

Jacquelin Windham, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (313) 938-6526