



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Addendum to Original Report  
**Inspection Type:** Modification

**Date of Inspection:** 5/30/2024  
**Date of Report:** 6/25/2024

<b>Licensee Name(s)</b>	<b>License Number</b>
The Guidance Center Head Start	DC820277371
<b>Capacity</b>	<b>Facility Name</b>
157	Lincoln Park Head Start
<b>Program Type</b>	<b>Licensee Designee(s)</b>
Center	Sheila Gondek
<b>Central Administrator(s)</b>	<b>Program Director(s) Name</b>
	Vanessa Kay Robinson <b>Qualifications:</b> R 400.8113(7)(f) (9). <b>Date PD Approved:</b> 5/18/2015
<b>Facility Address</b>	<b>Mailing Address</b>
3320 Electric, Lincoln Park, MI, 48146	13101 Allen Road, Southgate, MI, 48195
<b>Facility Phone Number</b>	<b>Facility Email Address</b>
3133810976	ssowards@iamtgc.net

### Findings of the Inspection

**Purpose of Addendum:** Licensee Designee Shelia Gondek requested turning room 12 into an infant and toddler classroom.

**Findings and Conclusions:** The previous terms of the original license were modified on 06/01/2010, 08/30/2022 and 06/25/2024. the previous approved rooms are below:

Classroom 1 and 2 both measure at 609 sq ft., which can accommodate 17 children.

Classroom 3 and 4 both measure at 684 sq ft., which can accommodate 19 children.

Classroom 5 measure at 744 sq ft which can accommodate 21 children.

Classroom 8 and 9 both measure at 636 sq ft., which can accommodate 18 children.

Classroom 10, 11 and 12 all measure at 659 sq ft., which can accommodate 18 children.

The gymnasium measures at 3688 sq ft. The gymnasium will be used for large gross motor activities.

If you have questions regarding the report, please contact licensing consultant, Laura Piacentini at (313) 269-5879 or piacentinil@michigan.gov. In the event that Laura Piacentini is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Description of Facility</b>
Lincoln Park Head Start is located inside Calvary Lutheran Church in Lincoln Park MI. The facility is located at 3320 Electric Drive closes to the intersection of Dix Rd and Edmons.

<b>Approved Child Use Space</b>
The licensee/ licensee designee understands that the ratio of child care staff member to children and the maximum group size is determined by the youngest child in the room. Equipment in the room must be appropriate for the ages of the children in the room.

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Gym		
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
		3686 square feet	No

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Room 2 - Head Start	This room can accommodate 17 children based on 35 square feet per child. This classroom has a portable sink	
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
2 1/2 and older : 17		619 square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Room 8 - Head Start	This room can accommodate 21 children based on 35 square feet per child.	
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
2 1/2 and older : 21		736 square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Room 10 - Early Head Start	This room can accommodate 12 children based on 50 square feet per child. This classroom has a bathroom with 1 toilet and 1 sink.	
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
Birth- 2 1/2 years of age : 12		651 square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Room 3 - Head Start	This room can accommodate 17 children based on 35 square feet per child. This classroom has a bathroom with one sink and one toilet.	
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
2 1/2 and older : 17		619 square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Room 5 - Head Start	This room can accommodate 21 children based on 35 square feet per child. This classroom has a portable sink for handwashing.	
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
2 1/2 and older : 21		738 square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
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	Room 6 - Head Start	This room can accommodate 19 children based on 35 square feet per child.	
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
2 1/2 and older : 19		690 Square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Room 9 - Head Start	This room can accommodate 21 children based on 35 square feet per child.	
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
2 1/2 and older : 21		736 square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Room 11 - Head Start	This room can accommodate 17 children based on 35 square feet per child. This classroom has a bathroom with 1 toilet and 1 sink plus a sink in the classroom	
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
2 1/2 and older : 17		627.3	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Room 12 - Early Head Start	This room can accommodate 12 children based on 50 square feet per child. This classroom has a bathroom with 1 toilet and 1 sink.	
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>

Birth - 2 1/2 years of age : 12	758	Yes
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Documentation of Required Inspections		
Type of Inspection	Date of Inspection	Findings
Plan Review	5/23/2024	A final fire safety inspection was completed this date. There were no deficiencies. Full approval.
Environmental Health	5/14/2024	This facility has been determined to be in substantial compliance with applicable rules.

Description of Outdoor Play Area			
Location	Enclosed Space	Outdoor Hazards	Playground Inspection
There are two outdoor play areas. The first is located directly behind the building. the second play area is located on the side of the building.	Fully Fenced in Area	No Hazards Present	

Number of Sinks and Toilets			
Location	# of Handwashing Sinks	# of Toilets	# of Urinals
There are two bathrooms located near room 2 and 3. The boys bathroom has 3 toilets and 3 sinks and the girls bathroom has 6 toilets and 3 sinks. Room 10, 11, 12 and 3 all have one bathroom with 1 toilet and 1 sink.	13	13	0

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
08:00 AM To 4:00 PM	08:00 AM To 4:00 PM	08:00 AM To 4:00 PM	08:00 AM To 4:00 PM	08:00 AM To 4:00 PM		

Terms, Program Components, and Variances							
<i>Full Time or Part Time Care</i>	<i>Months of Operation</i>	<i>Care Before 6 AM</i>	<i>Care After 6 PM</i>	<i>Before School or After School Care</i>	<i>Overnight Care</i>	<i>Weekend Care</i>	<i>Head Start/GSRP</i>
	School Year	No	No		No	No	Head Start, GSRP
<b>Food Service</b>		Yes					
<b>Transportation</b>		No					
<b>Swimming</b>		No					
<b>Variances</b>		None					

Recommendation	
I recommend changing room 12 to an infant and toddler classroom. This will decrease the center's capacity to 157 children..	
<b>Approved By:</b>	
	
Laura Piacentini <b>Licensing Consultant</b>	06/25/2024 <b>Date</b>