



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

August 30, 2022

Sheila Gondek  
The Guidance Center Head Start  
13101 Allen Road  
Southgate, MI 48195

RE: License #: DC820277371  
**Lincoln Park Head Start**  
**3320 Electric**  
**Lincoln Park, MI 48146**

Dear Ms. Gondek:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (313) 456-0380.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "LoWanda Washington-Brown".

LoWanda Washington-Brown, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
517-284-9730  
(313) 949-2878

enclosure



**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC820277371
<b>Licensee Name:</b>	The Guidance Center Head Start
<b>Licensee Address:</b>	13101 Allen Road Southgate, MI 48195
<b>Licensee Telephone #:</b>	(734) 785-7705
<b>Administrator/Licensee Designee:</b>	Sheila Gondek, Designee
<b>Name of Facility:</b>	Lincoln Park Head Start
<b>Facility Address:</b>	3320 Electric Lincoln Park, MI 48146
<b>Facility Telephone #:</b>	(313) 381-0976
<b>Capacity:</b>	182
<b>Program Type:</b>	CHILD CARE CENTER

## **II. Purpose of Addendum**

The modification was requested by the Licensee Designee to add Classroom 6, 9, and 10 and to increase the capacity. They are adding Early Head Start Infant to the license.

## **III. Methodology**

06/13/2022 Fire Inspection A Rating Completed Room 6  
07/11/2022 Fire Inspection A Rating Completed Rooms 9 & 10  
08/22-2022 Health Inspection A Rating All rooms

## **IV. Description of Findings and Conclusions**

As of 08/30/2022, after reviewing the case files, there was no need for a modification to be completed, but there was a need for documentation to show that Room 6 was previously approved for childcare use space, and to approve the center for adding a Early Head Start Infant program. According to inspections completed in the file, there were Health and Fire Inspection reports completed in 2013, 2016 and 2018 that showed Rooms 6, 9 and 10 as being previously inspected and approved as childcare use space.

Previous Modifications:

09/16/13 there was a change made to include Classroom 6, which measures 744 sq. ft for a capacity of 20 children. The capacity was increased from 162 to 182.

On June 01, 2010, a modification was completed to add Classroom 5 to the License. Room 5 was 744 sq, it was like the other rooms already approved as child use space. The capacity was 162 at the time of this modification as there was no increase to the capacity.

The Original License Reported dated 09/15/2005 was as follow:

There are a total of 10 child use rooms.

Classroom 1 and 2 both measure at 609 sq ft., which can accommodate 17 children.

Classroom 3 and 4 both measure at 684 sq ft., which can accommodate 19 children.

Classroom 8 and 9 both measure at 636 sq ft., which can accommodate 18 children.

Classroom 10, 11 and 12 all measure at 659 sq ft., which can accommodate 18 children.

The gymnasium measures at 3688 sq ft. The gymnasium will be used for large gross motor activities.

There are a total of 14 toilets and 11 sinks.

The total approved capacity is 162.

## V. Recommendation

It is recommended that the capacity will remain at 182 children and the age range will be changed to infants to 5 years o of age.



August 30, 2022

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LoWanda Washington-Brown  
Licensing Consultant

Date