



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 14, 2022

Roxanne Campbell
Metropolitan Baptist Church and Youth, Inc.
9641 Harper Ave
Detroit, MI 48213

RE: License #: DC820274035
Harper Gratiot
9641 Harper Avenue
Detroit, MI 48213

Dear Mrs. Campbell:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 9/12/2022, I found five violation(s) listed below and explained in the attached report:

R 400.8131(6), (11) and (12) Professional development requirements.
R 400.8143(1) and (11) Children records

Due to the violations, you must send us a corrective action plan by 9/20/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.

- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jacquelin Windham, Licensing Consultant
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 938-6526

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC820274035

Licensee Name: Metropolitan Baptist Church And Youth, Inc.

Licensee Address: 9641 Harper Ave
Detroit, MI 48213

Licensee Telephone #: (313) 423-1000

Licensee/Designee: Roxanne Campbell, Designee

Name of Facility: Harper Gratiot

Facility Address: 9641 Harper Avenue
Detroit, MI 48213

Facility Telephone #: (313) 432-1000

Original Issuance Date: 07/28/2005

Capacity: 90

Age Range: Ages 2 years 6 months Thru 5 years 0 months

Program Components: GSRP
PRESCHOOL
HEAD START
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 09/12/2022
 Date of Environmental Health Inspection: 07/28/2022
 Date of Fire Safety Inspection: 08/06/2020
 Date of Lead Hazard Risk Assessment, if applicable: Requested on **09/14/2022**
 Date of Documentation of Playground Compliance, if applicable: January 2011

		No. of Records Reviewed
No. of children enrolled in care	57	25
No. of staff employed	20	15
No. of volunteers	0	0
No. of children present at time of inspection	51	
No. of staff present at time of inspection	13	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	51	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input type="checkbox"/>
	Caregiving staff	<input type="checkbox"/>

Approved Child Use Space: Rooms 1-6
 Approved Program Director: Betty Reed
 Approved Central Administrator: Roxanne Campbell
 Approved Variances: No
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

- R. 400.8131 Professional development requirements.**
(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities...
- (a) Child development and learning.**
 - (b) Health, safety, and nutrition.**
 - (c) Family and community collaboration.**
 - (d) Program management.**
 - (e) Teaching and learning.**
 - (f) Observation, documentation, and assessment.**
 - (g) Interactions and guidance.**
 - (h) Child care center administrative rules.**

On 09/12/2022, there was no verification at the facility or on MiRegistry indicating all child care staff completed 16 clock hours of training in 2020 and 2021.

- R 400.8131 Professional development requirements.**
- (11) Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.**

All required training verification was not on file at the facility or listed on MiRegistry for all child care staff members.

- R 400.8131 Professional development requirements.**
- (12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.**

In reviewing MiRegistry, M. Gould, M. Jackson, E. Smith and S. Kausar did not complete Health and Safety refresher courses for 2020 and 2021.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

All areas of child information cards were not thoroughly filled out i.e., employers name and contact number were left blank.

R 400.8143 Children's records.

(11) A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic attendance records are used, then they must be available to the department at the time of an inspection. If the electronic attendance records are not available during an on-site inspection, then the center is in violation of this rule.

The children's daily attendance records did not have documented arrival and departure times.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



09/14/2022

Jacquelin Windham
Licensing Consultant

Date