



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

4/10/2024

Zena Warren  
Toddlers Center  
14740 Plymouth, Detroit, MI, 48227

License Number: DC820068095

Dear Ms. Warren,

This letter is to advise you that the 4/4/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(e)	The center did not accurately maintain the connection of each individual associated with the license.	The center will accurately maintain the CCBC system.	04/02/24
R 400.8128	Two of the five child care staff members files reviewed did not have documentation of a negative TB on file at the center.	Documentation was located and the test result was placed in employee files.	04/01/24
R 400.8131(12)	Three of the five child care staff members did not complete the required health and safety refresher training within 6 months of notice.	The center will have all staff complete the refresher training.	5/2024
R 400.8131(4)	Five of the five child care staff records reviewed did not have documentation of prevention and control of	Center will training child care staff on Saturday April 6, 2024.	04/06/24

	infectious disease training, including immunizations.		
R 400.8131(5)	Two of the child care staff members did not complete Health and Safety training within 90 days of being hired.	The two staff members will complete the Health and Safety training program and complete the required modules.	5/2024
R 400.8143(1)	Nine of the 12 child information cards reviewed were incomplete. They were missing the following information: date of admission, parent's employer's name, work phone, physician name, and phone number.	The center will have parents review and add missing information to the information cards.	04/05/24
R 400.8143(2)	Eight of the 12 child information cards reviewed was not reviewed by parents and updated annually.	The center will have parents review the children's information cards annually.	03/13/24
R 400.8143(3)	Four of the 12 children records reviewed did not have immunizations on file at the center.	The center will have parents bring in missing immunizations records for the children's records.	04/08/24
R 400.8143(6)(c)	Seven of the 12 children records reviewed did not have a physical on file at the center.	Physicals are located in different files. Copies will be made, and student physicals will be placed in each individual student file.	04/05/24

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Selika Johnson at 313-938-5922 or johnsons5@michigan.gov. In the event that Selika Johnson is not available, and you need

to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "S. Johnson". The signature is written in a light gray or blue ink.

Selika Johnson, Licensing Consultant