



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

May 12, 2022

Vickie Smith
Hamtramck Public Schools
11350 Charest
Hamtramck, MI 48212

RE: License #: DC820023215
Hamtramck Preschool
Rm 101 104 105 206
11680 McDougall
Hamtramck, MI 48212

Dear Ms. Smith:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/9/2022, I found 8 *violations*. The violations are listed below and explained in the attached report:

R 400.8110(3) and (14)	Applicant; licensee; licensee designee; requirements.
R 400.8112(6)	Comprehensive background; fingerprints
R 400.8131(5) (6) and (12)	Professional development requirements.
R. 400.8143(1)	Children's records
R. 400.8380	Maintenance of premises

Due to the violations, you must send us a corrective action plan by 5/5/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jacquelin Windham, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (313) 938-6526

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC820023215

Licensee Name: Hamtramck Public Schools

Licensee Address: 11350 Charest
Hamtramck, MI 48212

Licensee Telephone #: (313) 892-2636

Licensee/Designee: Vickie Smith, Designee

Name of Facility: Hamtramck Preschool

Facility Address: Rm 101 104 105 206
11680 McDougall
Hamtramck, MI 48212

Facility Telephone #: (313) 891-3200

Original Issuance Date: 11/17/1994

Capacity: 54

Age Range: Ages 2 years 6 months Thru 6 years

Program Components: GSRP
TRANSPORTATION
PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/10/2022
 Date of Environmental Health Inspection: 02/23/2018
 Date of Fire Safety Inspection: 03/25/2022
 Date of Lead Hazard Risk Assessment, if applicable: 05/19/2016
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	42	25
No. of staff employed	10	10
No. of volunteers	0	0
No. of children present at time of inspection	31	
No. of staff present at time of inspection	8	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	31	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input type="checkbox"/>

Approved Child Use Space: 101, 102, 104, 206
 Approved Program Director: Vickie Smith
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(14) A center shall post a notice in a place accessible and visible to parents, staff, and visitors stating that smoking and vaping are prohibited in the center and on the center's property.

A no smoking or vaping sign was not posted in all classrooms.

R 400.8110 Applicant; licensee; licensee designee; requirements.

(3) All of the following must be in a place, accessible, and visible to parents:

(c) A notice stating that the center requires a comprehensive background check on its employees and unsupervised volunteers.

A comprehensive background check posting was not posted in all licensed classrooms.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

Several staff are connected in the child care background check (CCBC) system that is no longer working at the facility.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

All child care staff have not completed the 2021 health and safety refresher course.

R 400.8131

Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

All staff have not completed Health and Safety modules 1 and 2.

R 400.8131

Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

All staff did not complete 16 professional development hours for 2020 and 2021.

R 400.8143

Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ten of the child information cards reviewed were missing employers' contact or allergy information.

R 400.8380

Maintenance of premises.

(4) Floors, interior walls, and ceilings must be kept in sound condition, good repair, and maintained in a clean condition.

Some of the floors were gritty and children use the space for large group/circle time. Area rugs are not in place for several of the approved classrooms.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license to this child care center.



05/12/2022

Jacquelin Windham
Licensing Consultant

Date