



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 30, 2022

Kimberly Ayrault
Sacred Heart School
22513 Garrison
Dearborn, MI 48124

RE: License #: DC820021960
Sacred Heart School Age Day Care
22513 Garrison
Dearborn, MI 48124

Dear Ms. Ayrault:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 11/29/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8112 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

- (a) A licensee.
- (b) A licensee designee.
- (c) A child care staff member.
- (d) A child care aide.
- (e) An unsupervised volunteer.

On 11/29/2022, Three staff members had not been fingerprinted and entered into the Michigan.gov/ccbc data base.

REPEAT VIOLATION ESTABLISHED
LSR Dated 10/26/2021
Corrective Action Plan Dated 11/05/2021
R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

On 11/29/2022 there were no signed abuse and neglect statements on file for all staff members.

REPEAT VIOLATION ESTABLISHED
LSR Dated 10/26/2021
Corrective Action Plan Dated 11/05/2021
R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

On 11/29/2022 one staff member was missing TB test results on file

REPEAT VIOLATION ESTABLISHED
LSR Dated 10/26/2021
Corrective Action Plan Dated 11/05/2021

R 400.8146 Information provided to parents.

(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

On 11/29/2022 12 out of the 12 records reviewed were missing signed documents stating they received the written documentation packet.

R 400.8143 Children's records.

(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:

(a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).

(b) A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

On 11/29/2022 5 out of the 12 children's files reviewed were missing immunization records on file. The office staff have already reached out to parents but they have not been returned.

**REPEAT VIOLATION ESTABLISHED
LSR Dated 10/26/2021
Corrective Action Plan Dated 11/05/2021
R 400.8143 Children's records.**

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

On 11/29/2022, 5 out of the 12 records reviewed were missing physicals on file. The office staff has already reached out to parents but they have not been returned.

REPEAT VIOLATION ESTABLISHED
LSR Dated 10/26/2021
Corrective Action Plan Dated 11/05/2021

R 400.8167 Indoor space.

(3) A center shall provide a floor plan of all child use areas to the department at initial licensure and before making structural changes or adding any child use space. Only space that has received prior approval for child use by the department may be used for child care.

On 11/29/2022, the children were in music class which is not an approved space for children. Staff shared that they also go to the Art room and Library, neither of which are approved for child use.

On 11/29/2022, during an onsite inspection, I observed both the preschool classroom as well as the tiny hearts classroom. Upon arrival, the preschool classroom were in music class. After music, the children came back to the classroom and sat on the rug for a story time. After listening to a story children said a prayer and then washed up before going to sit down at the table for lunch. After lunch the children laid down on their cots for rest time. In the tiny heart's classroom, students got ready to wash their hands, they came back to the classroom where they said a prayer and then walked across the hall to the preschool classroom for lunch. After lunch the children went to their cots to lay down for rest time.

Technical assistance was provided regarding making sure that the fire, tornado and serious accident plans were posted and not just in a binder in their emergency bags.

Due to the violations, you must send us a corrective action plan by 12/20/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

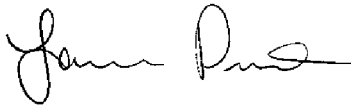
During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Laura Piacentini, Licensing Consultant
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Child Care Licensing Bureau
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