



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 13, 2023

Amanda Mattea  
Detroit Public Schools Comm. District  
16164 Asbury Park  
Detroit, MI 48235

RE: License #: DC820018845  
**Bow Elementary**  
**19801 Prevost**  
**Detroit, MI 48235**

Dear Mrs. Mattea:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/23/2023, I found 4 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

<b>R 400.8131(5)</b>	<b>Professional development requirements.</b>
<b>R 400.8131(12)</b>	<b>Professional development requirements.</b>
<b>R 400.8173</b>	<b>Equipment.</b>
<b>R 400.8380</b>	<b>Maintenance of premises</b>

Due to the violations, you must send us a corrective action plan by 06/27/2023.

You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.

- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.**

Thank you

Jacquelin Windham, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC820018845
<b>Licensee Name:</b>	Detroit Public Schools Comm. District
<b>Licensee Address:</b>	16164 Asbury Park Detroit, MI 48235
<b>Licensee Telephone #:</b>	(313) 873-1760
<b>Licensee/Designee:</b>	Amanda Mattea, Designee
<b>Name of Facility:</b>	Bow Elementary
<b>Facility Address:</b>	19801 Prevost Detroit, MI 48235
<b>Facility Telephone #:</b>	(313) 347-8855
<b>Original Issuance Date:</b>	
<b>Capacity:</b>	36
<b>Age Range:</b>	Ages 4 years 0 months Thru 5 years 0 months
<b>Program Components:</b>	GSRP FOOD SERVICE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 05/23/2023  
 Date of Environmental Health Inspection: 05/16/2019  
 Date of Fire Safety Inspection: 01/04/2023  
 Date of Lead Hazard Risk Assessment, if applicable: 08/04/2019  
 Date of Documentation of Playground Compliance, if applicable: 04/10/2016

		No. of Records Reviewed
No. of children enrolled in care	32	20
No. of staff employed	6	4
No. of volunteers	0	0
No. of children present at time of inspection	29	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	29	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms: 104 and 106  
 Approved Program Director: T. Ellis and Y. Dixon  
 Approved Central Administrator: Amanda Mattea  
 Approved Variances: No  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8131 Professional development requirements.**

**(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.**

All required staff did not complete health and safety refresher courses.

**REPEAT VIOLATION: See LSR dated 05/27/2021  
Corrective Action Plan dated 06/03/2021**

**R 400.8131 Professional development requirements.**

**(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:**

- (a) Administration of medication.**
- (b) Prevention of and response to emergencies due to food and allergic reactions.**
- (c) Building and physical premises safety.**
- (d) Emergency preparedness and response planning.**
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.**
- (f) Precautions in transporting children, if applicable.**
- (g) Child development.**

All required childcare staff did not complete the require Health and Safety training Modules 1-2.

**REPEAT VIOLATION: See LSR dated 05/27/2021  
Corrective Action Plan dated 06/03/2021**

**R 400.8173**

**Equipment.**

(4) Play equipment, materials, and furniture, must be all of the following:

(b) Safe, clean, and in good repair.

The area rugs in room in 104 and 106 are dirty and in need of cleaning.

**R 400.8380**

**Maintenance of premises.**

(4) Floors, interior walls, and ceilings must be kept in sound condition, good repair, and maintained in a clean condition.

There are missing ceiling and floor tiles in room 104.

Both rooms were within ratio during the onsite inspection. Children were preparing to go outside while others were engaged in indoor activities. I observed all staff providing appropriate care and supervision.

Technical assistance and consultation provided on children and staff records maintenance, required postings, inaccurate immunization records and notifying the department of program director changes.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



06/13/2023

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Jacquelin Windham  
Licensing Consultant

Date