



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 2, 2023

Amanda Mattea  
Detroit Public Schools Comm. District  
16164 Asbury Park  
Detroit, MI 48235

RE: License #: DC820017213  
**Bunche School**  
**2715 Macomb**  
**Detroit, MI 48207**

Dear Mrs. Mattea:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/02/2023, I found 2 violation(s) listed below and explained in the attached report:

**R 400.8131 (5) Professional development.**  
**R 400.8131 (12) Professional development**

Due to the violations, you must send us a corrective action plan by 03/15/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

| <b>During calendar year 2022:</b>   | <b>Total</b> |
|---|--------------|
| Number of serious injuries that occurred in facility.   | <b>0</b>     |
| Number of deaths that occurred in the facility.   | <b>0</b>     |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | <b>0</b>     |

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at 517 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,



Jacquelin Windham, Licensing Consultant  
Department of Licensing and Regulatory Affairs  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
313 938-6526

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

|                                |   |
|--------------------------------|---|
| <b>License #:</b>              | DC820017213                                 |
| <b>Licensee Name:</b>          | Detroit Public Schools Comm. District       |
| <b>Licensee Address:</b>       | 16164 Asbury Park<br>Detroit, MI 48235      |
| <b>Licensee Telephone #:</b>   | (313) 873-1760                              |
| <b>Licensee/Designee:</b>      | Amanda Mattea, Designee                     |
| <b>Name of Facility:</b>       | Bunche School                               |
| <b>Facility Address:</b>       | 2715 Macomb<br>Detroit, MI 48207            |
| <b>Facility Telephone #:</b>   | (313) 347-8855                              |
| <b>Original Issuance Date:</b> |   |
| <b>Capacity:</b>               | 60  |
| <b>Age Range:</b>              | Ages 4 years 0 months Thru 4 years 9 months |
| <b>Program Components:</b>     | GSRP<br>PRESCHOOL<br>HEAD START             |

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/02/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 01/05/2023  
 Date of Lead Hazard Risk Assessment, if applicable: 11/12/2014  
 Date of Documentation of Playground Compliance, if applicable: 03/25/2021

|   |                            | No. of Records<br>Reviewed          |
|---|----------------------------|-------------------------------------|
| No. of children enrolled in care                | 54                         | 20                                  |
| No. of staff employed                           | 9                          | 9                                   |
| No. of volunteers                               | 0                          | 0                                   |
| No. of children present at time of inspection   | 52                         |                                     |
| No. of staff present at time of inspection      | 7                          |                                     |
| No. of volunteers present at time of inspection | 0                          |                                     |
| No. of children interviewed/observed            | 52                         |                                     |
| Persons Interviewed:                            | Licensee/Licensee Designee | <input type="checkbox"/>            |
|   | Program Director           | <input checked="" type="checkbox"/> |
|   | Caregiving staff           | <input checked="" type="checkbox"/> |

Approved Child Use Space: 105, 109 and 112  
 Approved Program Director: M. Young, C. Fields and T. Raines  
 Approved Central Administrator: Amanda Mattea  
 Approved Variances: None  
 Key Indicator Inspection: No

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8131**

**Professional development requirements.**

**(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.**

A review of MiRegistry shows D. Bulley has not completed Health and safety refresher courses for 2020,2021 and 2022. A. Hamilton did not complete the 2020 and 2021 refresher courses

**R 400.8131**

**Professional development requirements.**

**(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:**

- (a) Administration of medication.**
- (b) Prevention of and response to emergencies due to food and allergic reactions.**
- (c) Building and physical premises safety.**
- (d) Emergency preparedness and response planning.**
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.**
- (f) Precautions in transporting children, if applicable.**
- (g) Child development.**

A. Hamilton completed the initial health and safety module 2 training, but there is no record of module 1 being completed.

During the onsite inspection, I found the rooms to be clean and organized. All staff were observed providing appropriate care and supervision to the children present as they engaged in different learning activities.

It was great to see childcare staff members working together and exhibiting skills necessary to maintain a positive, cohesive work environment. The maintenance of licensing binders and children's records were exceptional, especially in room 109.

Consultation and technical assistance is provided on the following:

MiRegistry and Child Care Background Check (CCBC) should match staff identified on submitted staffing plan.

MICR IP-101 does not reflect current enrollment. Please update as required.

Providing current copies of Licensing Rules, product recall list and background check notice to post in classrooms.

#### IV. RECOMMENDATION

Upon receipt of a acceptable corrective action plan, I recommend the issuance of a regular license.



03/02/2023

---

Jacquelin Windham  
Licensing Consultant

Date