



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

4/25/2024

Tami Elliott
Northstar Montessori Preschool
420 Russell St.
Saline, Michigan 48176

License Number: DC810395673

Dear Ms. Elliott,

This letter is to advise you that the 4/24/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Case Complaint, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8140(4)	CCSM 1 did not follow the discipline policy of the center when she is stern with children, raising her voice, and yelling.	The written policy has been updated. The child care staff members have been issued a positive guidance and discipline training to complete by 5/1/2024. On 5/2/2024 the new policy will be reviewed with all staff. Moving forward all new child care staff members will be trained on the policy.	5/2/2024
R 400.8125(1)	Neither CCSM 1 nor CCSM 3 maintained a global view of the classroom, and they did not supervise the children appropriately when	All child care staff members have been assigned the training effective child supervision and	5/2/2024

	<p>Child B was able to begin physical altercations with Child H and Child I and Child I then must go get CCSM 1's attention and get help.</p>	<p>observation and mandated reporter training to complete by 5/1/2024. The policy regarding discipline has been updated to include guidance strategies, redirection in the classroom, and more. The policy will be reviewed at the 5/2/2024 staff meeting. All future staff will be trained on this policy.</p>	
R 400.8140(1)	<p>CCSM 1 did not use positive methods of discipline that encouraged self-control, self-direction, self-esteem, and cooperation when she was heard raising her voice, yelling, and being stern with children. This is supported by the following: CCSM 1 CCSM 6 stated she has seen CCSM 1 intimidate children, raise her voice at children, and very stern with children. CCSM 8 stated she has seen CCSM 1 raise her voice at children, yell at children, and she has a pattern of doing this with Child A, Child B, Child C, and Child D. CCSM 8 stated CCSM 1 will get right in the child's face if the child is crying, and she is giving instructions on what she wants them to do. CCSM 7 stated she has seen CCSM 1 be verbally intimidating toward</p>	<p>The written discipline policy has been updated. The child care staff members have been issued a positive guidance and discipline training to complete by 5/1/2024. On 5/2/2024 the new policy will be reviewed with all staff. Moving forward all new child care staff members will receive training on the policy.</p>	5/2/2024

	children. Program Director CCSM 2 reported she has seen CCSM 1 when frustrated with children, speak to them in a stern voice while very close to their face.		
R 400.8158(4)	On December 15, 2023, and March 12, 2024, Program Director 2 did not provide a written report to the department within 72 hours when the center was evacuated due to the fire alarm going off.	The center's policy on reporting incidents has been updated to include the written notification. An incident report regarding the two incidents will be completed and provided to the department by 4/25/2024. Management has been made aware if this policy update. All new staff will receive training on this policy.	4/25/2024
R 400.8158(2)(b)	CCSM 2 did not report to the department within 24 hours when CCSM 3 reported CCSM 1 had told her for discipline she sticks her thumbs in children's armpits so that the child(ren) will tense up and not move.	The center's policy on reporting incidents has been updated to include the verbal notification. Management is aware if this policy update. The child care staff members will be trained on reporting incidents to management at the 5/2/2024 staff meeting.	5/2/2024
R 400.8158(4)	Program Director 2 did not provide a written report to the department within 72 hours when CCSM 3 reported CCSM 1 had told her for discipline she sticks her thumbs in children's armpits so that the child(ren) will tense up and not move.	The center's policy on discipline and the policy on reporting incidents has been updated. The child care staff members will be trained on reporting incidents to management at the 5/2/2024 staff meeting. An incident report regarding the incident will be completed and	5/2/2024

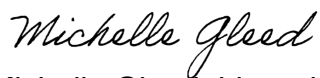
		provided to the department by 4/25/2024.	
R 400.8158(2)(d)	On April 5, 2024, Program Director 2 stated on December 15, 2023, Program Director 2 did not report to the department within 24 hours when the center was evacuated due to the fire alarm going off.	The center's policy on reporting incidents has been updated to include the verbal notification. Child care staff members will be trained on reporting incidents to management at the 5/2/2204 staff meeting. Management is aware if this policy update.	5/2/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Michelle Gleed at (517) 599-7404 or gleedm@michigan.gov. In the event that Michelle Gleed is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Michelle Gleed, Licensing Consultant