



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 19, 2022

Angel Claybrook
Childtime Learning Center #0628
4220 Plymouth Rd
Ann Arbor, MI 48105

RE: License #: DC810294578
Childtime Learning Center #0628
4220 Plymouth Rd
Ann Arbor, MI 48105

Dear Ms. Claybrook

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 12/08/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8122 Lead caregiver; qualifications; responsibilities.

(1) Lead caregivers are required only for groups of children who are preschool age and younger.

The center does not have a lead caregiver in the following classrooms: Infant 1, Toddler 2, Two's, Pre- K.

R 400.8182 Ratio and group size requirements.

(3) In each room or well-defined space, the maximum group size and ratio of child care staff members to children, including children related to a staff member or the licensee, must be as shown in Table 4:

Age	Maximum Group Size	Child Care Staff member to Child Ratio
d)Preschoolers, 4 years of 1 to 12 Not applicable age until school-age		

During the onsite inspection on December 8, 2022, the pre-k classroom was out of ratio with 1 caregiver and 14 children who were 4 years of age.

R 400.8185 Primary care.

(2) The center shall implement a primary care system so that each infant and toddler has a primary caregiver.

The center did not have a primary care system in the following classrooms:
Infant 1, Toddler 1, Toddler 2, Two's.

R 400.8340 Food services and nutrition; provided by parents.

(10) Breast milk, formula, and milk must be refrigerated until used.

An toddler's bottle containing whole milk was not refrigerated until used.

Due to the violations, you must send us a corrective action plan by January 9, 2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.

- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

During calendar year : 2021	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 860-3127.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Kathryn Curreathers, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 860-3127