



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

January 12, 2023

Angel Claybrook  
Childtime Learning Center #0628  
4220 Plymouth Rd  
Ann Arbor, MI 48105

RE: License #: DC810294578

RE: SI LOG #: **Childtime Learning Center #0628**  
**4220 Plymouth Rd**  
**Ann Arbor, MI 48105**

Dear Ms. Claybrook:

This letter is to advise you that the 01/11/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8122 Lead caregiver; qualifications; responsibilities.	The center does not have a lead caregiver in the following classrooms: Infant 1, Toddler 2, Two's, Pre-K.	Center management is working to hire qualified lead caregivers and to determine if full time caregivers are eligible to become lead caregivers.	12/08/2022
R400.8182 Ratio and group size requirements.	During the onsite inspection on 12/08/2022, the pre-k classroom was out of ratio with 1 caregiver and 14 children who were 4 years of age.	Center management has hired 4 staff since December 5, 2022, to maintain ratio. The center is continuously hiring, marketing and using other tools to outsource and obtain more staff members. Management continues to monitor daily schedules and shift employee	12/08/2022

		schedules when needed to maintain ratio in the classrooms.	
R400.8185 Primary care.	The center did not have a primary care system in the following classrooms: Infant 1, Toddler 1, Toddler 2, Two's.	Staff members will be retrained to ensure all are aware of the primary care system even those that are floating in the classroom as needed. We will also ensure that the primary care displays are clearly defined as to which group of children are assigned to the specific teacher(s).	12/08/2022
R400.8340 Food services and nutrition; provided by parents.	A toddler's bottle containing whole milk was not refrigerated until used.	School staff will ensure all milk provided by the parents is immediately placed in the refrigerator upon receipt.	12/08/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Kathryn Curreathers, Licensing Consultant  
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