



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 2, 2023

Deborah Barnes
SJCB Enterprises, Inc.
211 Monroe
Saline, MI 48176

RE: License #: DC810256780
Investigation #: 2023D0104014
First Foundations Early Learning Center

Dear Ms. Barnes:

I conducted a special investigation because the child care licensing division received information regarding your facility that related to licensing rules or law. The information was related to the following:

R400.8125(1) Staff; volunteer; responsibilities.
R400.8143(11) Childrens records.

The details of the information are in the attached report. To investigate:

- I interviewed the person who made the complaint, program director, licensee, licensee designee, child care staff members, and parents.
- I completed on-site inspections on the following dates: 4/6/2023.

As a result of this investigation, I found the following violation(s):

R400.8125(1) Staff; volunteer; responsibilities.

Upon receipt of an acceptable corrective action plan, I recommend no change to the current license status.

Due to the violations, you must send us a corrective action plan by 06/22/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During this special investigation:	Yes	No
A rule or law violation was found and a serious injury or death occurred.	☐	☒
A rule or law violation was found and abuse and/or neglect of a child occurred.	☐	☒

This report and any related corrective action plans must be filed in your licensing notebook. This report and any related corrective action plans will be online for parents to review under the [Statewide Search for Licensed Child Care Centers and Homes](#).

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,



Timothy A Swope, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (517) 262-9838

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
SPECIAL INVESTIGATION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC810256780
Investigation #:	2023D0104014
Complaint Receipt Date:	04/04/2023
Investigation Initiation Date:	04/06/2023
Report Due Date:	06/03/2023
Licensee Name:	SJCB Enterprises, Inc.
Licensee Address:	211 Monroe Saline, MI 48176
Licensee Telephone #:	(734) 944-8636
Administrator:	Deborah Barnes, Designee
Licensee Designee:	Deborah Barnes, Designee
Name of Facility:	First Foundations Early Learning Center
Facility Address:	211 Monroe Saline, MI 48176
Facility Telephone #:	(734) 944-8636
Original Issuance Date:	06/12/2003
License Status:	REGULAR
Effective Date:	02/22/2022
Expiration Date:	02/21/2024
Capacity:	50
Program Type:	CHILD CARE CENTER

II. ALLEGATION(S)

	Violation Established?
On 4/3/23, Child B (age 1 years, male) was sitting in a highchair when a staff member closed the fridge door on his hand. Child B was sitting in his highchair while the staff were preparing lunch.	Yes
On 4/3/23, Child A (age 4 ½ years, female) was marked as participating in circle time and ate most of the morning snack which included goldfish, oranges, and water. Child A was not present at the center on that day.	No

III. METHODOLOGY

04/04/2023	Special Investigation Intake 2023D0104014
04/06/2023	Special Investigation Initiated - Unannounced onsite from 11:15 a.m. until 1:30 p.m. Interview with Ms. Deborah Barnes, licensee designee, Child Care Staff Member (CCSM) 1, CCSM 2, CCSM 3 and CCSM 4. Observation of the premises and infant and lil learner's preschool room.
04/06/2023	Contact - Document Received Ouch report from 4/3/23 involving Child A.
05/24/2023	Contact - Attempted telephone interview with CCS55 - left message.
05/24/2023	Contact - Attempted telephone interview with CCSM 6 - left message.
05/24/2023	Contact - Attempted telephone interview with Child A & B's Mother - left message.
05/24/2023	Contact - Attempted telephone interview with Child C's Mother - left message.
05/24/2023	Contact - Attempted telephone interview with Child D's Mother - left message.
05/24/2023	Contact - Telephone interview with CCSM 5.

05/24/2023	Exit conference with Ms. Jodi Pinneo, licensee designee.
05/25/2023	Contact - Telephone interview with Child C's Mother.
05/31/2023	Contact - Attempted telephone interview with Child D's Mother - no answer.
05/31/2023	Contact - Attempted telephone interview with Child A & B's Mother - no answer.
05/31/2023	Contact - Attempted telephone interview with CCSM 6 - no answer.
06/01/2023	Contact - Telephone interview with Child A & B's Mother.
06/01/2023	Inspection Completed-BCAL Sub. Compliance

ALLEGATION: On 4/3/23, Child B (age 1 years, male) was sitting in a highchair when a staff member had closed the fridge door on his hand. Child B was sitting in his highchair while the staff were preparing lunch.

INVESTIGATION: On 4/6/23, I conducted an unannounced onsite inspection to the center. Upon arrival, I separately interviewed child care staff member 1 (CCSM 1) and Ms. Deborah Barnes, licensee designee. I informed them of the allegation. Both Ms. Barnes and CCSM 1 acknowledged the incident occurred. On 4/3/23, the children had an early snack around 9:15 a.m. CCSM 1 said child care staff member 2 (CCSM 2) informed her that Child B pinched his fingers in the fridge doorjamb when she opened the door. CCSM 2 was upset and said it was an accident. Child B was crying. The CCSM 2 comforted Child B while providing first aid by observing his fingers and hand. Child B's finger were red and there was some bruising; he was able to move his hands and fingers. CCSM 1 said she called B's Parents to inform them of the incident. CCSM 2 completed an ouch report. Child B remained in care and was his normal self for the remainder of the day. Child B was picked up by his father at his normal time at the end of the day. CCSM 1 said that Child B attends care in the Infant Island room. When they were setting up the classroom, they were unaware that the snack table was positioned too close to the refrigerator thus allowing the children seated at the table to reach and touch the refrigerator door. This is how Child B was able to get his fingers pinched in the door as CCSM 2 opened the refrigerator door. Since the incident, the CCSM's immediately corrected the problem by moving the snack table further away from the refrigerator thus not allowing the children seated at the snack table to be able to reach the refrigerator door.

On 4/6/23, I interviewed CCSM 2 at the center. CCSM 2 has been employed at the center for 3 months as the lead caregiver. She stated that she loves working with the

children and finds the job very rewarding. I informed CCSM 2 of the allegation. CCSM 2 confirmed the allegation occurred stating that on 4/3/23 she and Child Care staff member 4 (CCSM 4) were working in the infant island classroom. As they were getting ready for snack time around 9:15 a.m., they sat the children at the snack table as they prepared the morning snacks for the children. CCSM 2 said she opened the refrigerator door to get milk to fill the children's cups. Child B was sitting closest to the refrigerator at the snack table. When CCSM 2 opened the refrigerator door, Child B began crying as he reached over and get his fingers pinched in the refrigerator's doorjamb. CCSM 2 immediately sat the milk down and picked up Child B. CCSM 2 comforted Child B checked his fingers and took him to the office to inform CCSM 1 of the incident. CCSM 2 said Child B's fingers were red and bruised. CCSM 2 applied first aid by holding an ice pack on Child B's fingers; he was able to move and calmed down. After consoling Child B for approximately 10 minutes, Child B stopped crying. CCSM 1 informed Child A's Parents of the incident via telephone. CCSM 2 completed an ouch report for the incident that was provided to Child A & B's Father at the time of pick up. CCSM 2 said Child B remained in care and was his normal self for the remainder of the day. CCSM 2 said she was unable to speak with Child A & B's Father of the incident due to her leaving early before he arrived to pick up Child A and Child B from care. CCSM 2 described the incident as an unfortunate accident as this was their first day in the new classroom and was unaware of the table being positioned too close to the refrigerator; the CCSM's immediately moved the table further away from the refrigerator to assure another incident like this could not reoccur.

On 4/6/23, I interviewed CCSM 4 at the center. CCSM 4 has been working at the center for approximately three weeks and working in the infant room. CCSM 4 loves her job and working with the children. I informed CCSM 4 of the allegation. CCSM 4 acknowledged the allegation occurred stating that on 4/3/23 around 9:15 a.m. while they were getting morning snack ready for the children, Child B reached over from the table and had his fingers pinched in the refrigerator door jam. CCSM 4 said CCSM 2 opened the refrigerator to get out the milk for the children when the incident occurred. CCSM 2 immediately picked up Child B to comfort him, checked his fingers/hand, and applied an ice pack. Child B's fingers were red and bruised. He cried for approximately 10 minutes before he was his normal self for the remainder of the day. CCSM 2 notified CCSM 1 of the incident. CCSM 1 called Child A & B's Parents to inform them of the incident. Child B remained in care for the remainder of the day. CCSM 4 said the incident was an unfortunate accident as they had just moved into the classroom and did not realize that they positioned the table too close to the refrigerator. After the incident occurred with Child B, the CCSMs immediately moved the table further away from the refrigerator to assure another incident does not reoccur.

On 4/6/23, I interviewed CCSM 3 at the center. CCSM 3 has been employed at the center for approximately 1 ½ months and works in the infant room. CCSM 3 said she likes her job and working with the children. I informed CCSM 3 of the allegation. CCSM 3 confirmed the allegation having occurred. CCSM 3 said she heard about

the allegation from CCSM 2 and CCSM 3. CCSM 4 said she did not work at the time the incident occurred as on 4/3/23 as she didn't begin working in the infant room on that day until 1:00 p.m. after the incident had already occurred. CCSM 3 said Child B accidentally pinched his finger in the refrigerator doorjamb as CCSM 2 opened the refrigerator door during morning snack time. CCSM 4 reiterated CCSM 2 and CCSM 3's statement regarding it being the first day they were in the classroom with the children and did not realize the table was positioned too close to the refrigerator. Since the incident occurred, the CCSMs immediately moved the table further away to prevent from another incident recurring. CCSM 3 said Child B was his normal self during her shift in the afternoon. CCSM 2 completed an OUCH report that was given to Child A & B's Father at the time of pick up. CCSM 3 said CCSM 1 had already made Child A & B's Parents aware of the incident earlier in the day after the incident occurred.

On 4/6/23, During my unannounced onsite inspection, I observed the center premises. The center is located in a one-story freestanding building with a lower level located in a residential area of Saline, Michigan. The main level of the building consists of two classrooms, infant island room and toddler room for children's use. The lower level consists of a kitchen area, and two rooms that are used for preschool and school-aged children. There is also a cubby area that is used for additional child use space. Child B attends care of the main level in the infant island room. Child A attends care in the little learner's room located on the lower level of the home. The outdoor play area is fenced and located in the front of the center. During my observation time, I observed the children in small and large group activities, lunch, and nap/rest time. The child care staff members' interaction with the children was positive and nurturing during my observation.

On 5/25/23 and 6/1/23, I separately interviewed Child A & B's Mother and Child C's Mother via telephone. Child A & B's Mother said that the children have been attending care at the center for approximately two years. On 4/3/23, the center informed Child A & B's Mother of Child B pinching his hand in the doorjamb of the refrigerator. Since the incident had occurred, Child A & B's Mother said the CCSMs have moved the table further away from the refrigerator preventing children from being able to reach the refrigerator door. Prior to this incident, Child A & B's Mother had no other concerns regarding the care and supervision the center provides to Child A and Child B. Child A & B's Mother said there was a recent change in administration at the center and she has never had any issues with the previous administration that ran the center.

Child C's Mother expressed no concerns regarding the care and supervision Child C (age 1 year, female) receives from the center. Child C's Mother said that Child C has attended care at the center for approximately eight months. She said the CCSMs go out of their way to assure Child C is having a good day while in care and greet her with smiles each day.

On 5/24/23 and 5/31/23, I made two separate attempts to interview Child D's Mother, without success.

APPLICABLE RULE	
R 400.8125	Staff; volunteer; requirements.
	(1) All staff and volunteers shall provide appropriate care and supervision of children at all times.
ANALYSIS:	On 4/3/23, the CCSMs did not provide Child A with appropriate care and supervision when Child A was able to reach over and get his finger pinched in the doorjamb on the refrigerator door while he was seated at the snack table. The CCSMs immediately moved the snack table further away from the refrigerator to assure no other children could reach the refrigerator door while sitting at the snack table.
CONCLUSION:	VIOLATION ESTABLISHED

ALLEGATION: On 4/3/23, Child A (age 4 ½ years, female) was marked as participating in circle time and ate most of the morning snack which included goldfish, oranges, and water. Child A was not present at the center on that day.

INVESTIGATION: On 4/6/23, I conducted an unannounced onsite inspection to the center. Upon arrival, I separately interviewed CCSM 1 and Ms. Deborah Barnes, licensee. I informed them of the allegation. Both Ms. Barnes and CCSM 1 acknowledged Child A being mistakenly marked as participating in circle time and having morning snack on 4/3/23. Both CCSM 1 and Ms. Barnes said it was a human error as Child A was not present in care on 4/3/23. Both Ms. Barnes and CCSM 1 said Child A was not signed into care as being present on 4/3/23, but rather this was an unfortunate human error that was done on the computer from the CCSM as she inputted the children's information into their ProCare information system. On 4/3/23, Child care staff member 5 (CCSM 5) was working in the lil learners preschool room with child care staff member 6 (CCSM 6). While inputting the children's activities in the ProCare application, CCSM 5 accidentally selected a button to select all of the children for the classroom in lieu of the children actually attending care on 4/3/23. After CCSM 1 and Ms. Jodi Pinneo, program director spoke with Child A & B's Parents on the same day, they made the necessary adjustments in the ProCare application system to accurately reflect the information inputted to be applied toward the children that were attending care on 4/3/23. Ms. Pinneo spoke with all of the CCSMs to remind them of the importance to assure they do not select the all button but rather select the children individually that are present in care when inputting information on the children's daily activities in the ProCare System. Upon review of

the daily attendance records for 4/3/23, Child A was not selected as being present in care.

On 5/24/23, I interviewed CCSM 5 via telephone. CCSM 5 is the lead caregiver in the lil learners' preschool room and has worked at the center for approximately 1 ½ years. I informed CCSM 5 of the allegation. CCSM 5 confirmed the allegation indicating on 4/3/23, while she was inputting the children's morning activities in to the ProCare application system, she had accidentally hit the select all button in lieu of the information being placed for the children attending care on 4/3/23. CCSM 5 said the administrative office spoke with Child A & B's Parents on 4/3/23 and explained what took place. They made the adjustments to the entries on that day to only reflect the information being provided for the children who attended care on 4/3/23. CCSM 5 acknowledged this being a human error and said she and the other CCSM's are more cautious to assure they do not accidentally hit that button when inputting information into the ProCare application. CCSM 5 acknowledged working in the classroom with CCSM 6 on 4/3/23 but informed me that CCSM 6 is no longer working at the center.

On 5/24/23 and 5/31/23, I made two separate attempts to interview CCSM 6 via telephone without success.

On 5/25/23 and 6/1/23, I separately interviewed Child A & B's Mother and Child C's Mother via telephone. Child A & B's Mother confirmed on 4/3/23 receiving text message information regarding Child A being attending large group and having morning snack even though Child A was absent on this day. Child A & B's Mother said there was a change in administration at the center and she had never had this issue with the previous administration. Child A & B's Mother said since the incident, the center has been getting better with communication as they had just notified her by telephone the other day about Child A being stung by a bee while participating in outdoor activities; the CCSMs wanted to inform her of Child A being stung and make sure she was not allergic to bee stings.

Child C's Mother. Child C's Mother acknowledged the center communicating with her on a daily basis regarding Child C's experiences while in care. She acknowledged the center using the ProCare application system to receive information on her child's daily food intake, developmental milestones reached, elimination patterns, sleeping patterns, and any unusual behavioral changes that occur with Child C each day. Child C's Mother also acknowledged all of the CCSM speak with her each day during drop off and pick up or by telephone if there was something emergent.

On 5/24/23 and 5/31/23, I made two separate attempts to interview Child D's Mother, without success.

APPLICABLE RULE	
R 400.8143	Children's records.
	(11) A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic attendance records are used, then they must be available to the department at the time of an inspection. If the electronic attendance records are not available during an on-site inspection, then the center is in violation of this rule.
ANALYSIS:	The center maintains accurate daily attendance records. On 4/3/23, CCSM 5 accidentally selected all children in lieu of the children actually present in care when she input the children's daily activity reports that was sent to the parents. Child B was not marked as being present on their daily attendance record for 4/3/23.
CONCLUSION:	VIOLATION NOT ESTABLISHED

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend no change in the current license status.

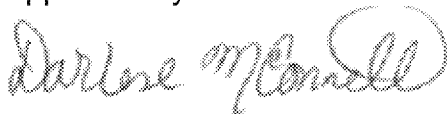


06/01/2023

Timothy A Swope
Licensing Consultant

Date

Approved By:



06/02/2023

Darlese McConnell
Area Manager

Date