



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 30, 2022

Gretchen Preston
Gretchen's House Inc.
4531 Concourse Dr.
Ann Arbor, MI 48108

RE: License #: DC810080498
Gretchen's House-Oak Valley
2340 Oak Valley Drive
Ann Arbor, MI 48103

Dear Mrs. Preston:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on December 15, 2022, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Kimberly Brown". The signature is written in black ink and is positioned below the word "Sincerely,".

Kimberly Brown, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(734) 417-9703

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

LicenseLicense #:	DC810080498
Licensee Name:	Gretchen's House Inc.
Licensee Address:	4531 Concourse Dr. Ann Arbor, MI 48108
Licensee Telephone #:	(734) 260-9027
Licensee/Designee:	Gretchen Preston, Designee
Name of Facility:	Gretchen's House-Oak Valley
Facility Address:	2340 Oak Valley Drive Ann Arbor, MI 48103
Facility Telephone #:	(734) 327-6126
Original Issuance Date:	03/30/1998
Capacity:	214
Age Range:	Ages Birth Thru 12 years
Program Components:	GSRP TRANSPORTATION PRESCHOOL SCHOOL AGE INFANT/TODDLER

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 12/15/2022
Date of Environmental Health Inspection: N/A
Date of Fire Safety Inspection:
Date of Lead Hazard Risk Assessment, if applicable:
Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	139	20
No. of staff employed	42	10
No. of volunteers	0	0
No. of children present at time of inspection	51	
No. of staff present at time of inspection	15	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	51	
Persons Interviewed:	Licensee/Licensee Designee	☐
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: All classrooms on the main level of the center
Approved Program Director: Karin Nowak
Approved Central Administrator: None
Approved Variances: None
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

A handwritten signature in cursive script that reads "Kimberly Brown".

Kimberly Brown
Licensing Consultant

Date