



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

April 5, 2023

Gretchen Preston
 Gretchen's House Inc.
 4531 Concourse Dr.
 Ann Arbor, MI 48108

RE: License #: DC810018683
Gretchen's House Mount Vernon
700 Mount Vernon
Ann Arbor, MI 48103

Dear Mrs. Preston:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on March 30, 2023, I did not find any rule or law violations. You will receive your regular license in the mail.

| During calendar year 2022: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Kimberly Brown". The signature is written in a cursive, flowing style.

Kimberly Brown, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(734) 417-9703

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

| | |
|--------------------------------|---|
| License #: | DC810018683 |
| Licensee Name: | Gretchen's House Inc. |
| Licensee Address: | 4531 Concourse Dr. Ann Arbor, MI 48108 |
| Licensee Telephone #: | (734) 260-9027 |
| Licensee/Designee: | Gretchen Preston, Designee |
| Name of Facility: | Gretchen's House Mount Vernon |
| Facility Address: | 700 Mount Vernon Ann Arbor, MI 48103 |
| Facility Telephone #: | (734) 769-4402 |
| Original Issuance Date: | 09/01/1985 |
| Capacity: | 50 |
| Age Range: | Ages 2 years 6 months Thru 12 years |
| Program Components: | PRESCHOOL SCHOOL AGE FOOD SERVICE |

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/30/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection:
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

| | | No. of Records Reviewed | |
|---|----------------------------|-------------------------------------|--|
| No. of children enrolled in care | 55 | 20 | |
| No. of staff employed | 9 | 5 | |
| No. of volunteers | 0 | 0 | |
| No. of children present at time of inspection | 26 | | |
| No. of staff present at time of inspection | 5 | | |
| No. of volunteers present at time of inspection | 0 | | |
| No. of children interviewed/observed | 26 | | |
| Persons Interviewed: | Licensee/Licensee Designee | <input type="checkbox"/> | |
| | Program Director | <input type="checkbox"/> | |
| | Caregiving staff | <input checked="" type="checkbox"/> | |

Approved Child Use Space: Main Floor and basement of center
 Approved Program Director: Christiana McKiddie
 Approved Central Administrator: Heidi McFadden
 Approved Variances: None
 Key Indicator Inspection: Yes

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of applicable key indicator child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of some of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Handwritten signature of Kimberly Brown in cursive script.

Kimberly Brown
Licensing Consultant

Date