



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

June 27, 2023

Brook Blanchard
 Youth Development Company/PAL
 PO Box 453
 South Haven, MI 49090

RE: License #: DC800370398

RE: SI LOG #: **YDC Learning Center**
10781 76th St
South Haven, MI 49090

Dear Ms. Blanchard:

This letter is to advise you that the 06/27/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110(10)	Written approval from the department was not obtained before making changes to the center including adding use space for children.	License consultant knows now of rooms being moved. Modification of rooms were sent and we know not to move rooms until approved first. Won't happen again.	6/14/23

R 400.8112(2)(e)	The center did not accurately maintain the connection and disconnection of child care staff members within the child care background check system.	Dorothy disconnected all staff that is not physicaly in the building. Connie will send reminders to have her look through it monthly.	06/15/2023
R 400.8134(3)(a)	Preschool children did not wash their hands before lunch. After washing hands, the children returned to circle time to play before moving to the table for lunch service.	Children sit at the table for their food without playing with items.	06/15/2023
R 400.8146(2)	Ten children's files were reviewed. Eight of 10 children's files did not have written documentation the parent received the written information packet.	Forms were in another file and were added to the rest of the child forms. All documentation are together now and when we get new children it will be added to the same location.	06/15/2023
R 400.8340(3)	Bottles, beverage containers, and lunch boxes were not labeled with the first name, last name, and date.	Bottle was not labeled correctly when it got wet and rubbed off. So now there is masking tape and permanent marker at front door if parents need to make sure it stays on al day. Teachers also check before parents leave to make sure it is named and dated.	06/15/2023
R 400.8380(1)	Bleach, cleaning supplies, large plastic bags, garbage bags, and personal hygiene items were accessible to children in the bathrooms, infant room, and toddler room.	Have opener staff check all areas for anything harmful because we share space with a church. We will continue to look for items before children go into those areas.	05/15/2023

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event

that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Amy Steger".

Amy Steger, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(269) 568-2915