



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 19, 2022

Brook Blanchard  
Youth Development Company/PAL  
PO Box 453  
South Haven, MI 49090

RE: License #: DC800370398  
2022D0220017  
RE: SI LOG #: **YDC Learning Center**  
**10781 76th St**  
**South Haven, MI 49090**

Dear Ms. Blanchard:

This letter is to advise you that the 10/19/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 (1)	Child Care Staff Members were not providing appropriate care and supervision of Child A when they obtained injuries. CCSMs did not know how Child A was injured.	The center has team training on supervision. They discussed what that looks like and the importance. They had gone over how to fill out incident/accident reports. Discussed the importance of phone calls to parents vs. Brightwheel. Anytime a child is hurt there will be an incident report. No phones are allowed. If using phone to document in Brightwheel, do documentation and then put phone away.	9/2/2022

R 400.8182 (3)	Two child care staff members said they were operating out ratio. The center was not maintaining ratio requirements during nap time.	The center hired team member that only comes in to do breaks. This allows classrooms to stay in ratio during nap time. They have changed schedule so that there are more team members in the morning. They have had families confirm schedule so that appropriate staffing is available. No family can come in earlier than scheduled time unless preapproved.	9/2/2022 & 9/26/2022
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Amy Steger, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (269) 568-2915