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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 6, 2022

Laura Archer
Shiawassee Family YMCA
515 W Main St
Owosso, MI 48867

RE: Application #: DC780411687
Emerson Elementary
515 E. Oliver Street
Owosso, MI 48867

Dear Ms. Archer:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a original license with a maximum capacity of 118 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Angela Histed".

Angela Histed, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 917-1607

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC780411687
Applicant Name:	Shiawassee Family YMCA
Applicant Address:	515 W Main St Owosso, MI 48867
Applicant Telephone #:	(989) 725-8136
Licensee/Designee:	Laura Archer, Designee
Name of Facility:	Emerson Elementary
Facility Address:	515 E. Oliver Street Owosso, MI 48867
Facility Telephone #:	(989) 725-7163
Application Date:	02/08/2022
Capacity:	118
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

02/08/2022	Enrollment Online enrollment
02/09/2022	Contact - Document Received 001 for Laura (LD)
02/09/2022	Contact - Document Sent Rule & Act booklets; MI Child Care Matters; CC Comprehensive Background Cks; Reimburse ltr & form
02/09/2022	Application Incomplete Letter Sent IRS ltr; 5003; DL for Laura; 001 & DL for PD
02/28/2022	Contact - Document Received IRS ltr; 5003; 001 & DL for Laura (LD)
02/28/2022	Program Director Approval Request Received Add Kathy Clapp as PD
03/09/2022	Contact - Document Received Received Ms. Clapp CC-001
04/11/2022	Inspection Completed-Env. Health : A
04/12/2022	Inspection Completed On-site
04/13/2022	Contact - Document Sent PD Approval letter sent to Ms. Clapp
04/13/2022	Inspection Completed-Fire Safety: A Fire Safety Provision signed by the superintendent
04/14/2022	Contact - Document Received Boiler and furnace report received
04/14/2022	Contact - Document Received Received Staffing Plan
04/28/2022	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

Shiawassee YMCA/Emerson is an after-school program that is located inside of Emerson Elementary School that houses Kindergarten to Fifth grade. This program will be for school age children only. It is located in Owosso, MI.

The facility received an "A" rating on the environmental health inspection on 04/11/2022. A certification of school building safety provisions form was signed on 04/13/2022.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):

The following rooms have been measured and approved:

- Multi-Purpose Room is split into two separate areas. The areas will be divided and separated into two well-defined areas.
 - The first area measures 36 ft. x 25 ft. totaling 900 sq. ft. This area will accommodate 25 school age children.
 - The second area measures 36 ft. x 49 ft. totaling 1,764 sq. ft. This area will accommodate the required amount of 36 school age children.
- STEM Room measures 22 ft. x 33 ft. totaling 726 sq. ft. This area will accommodate 21 school age children.
- Gymnasium measures 80 ft. x 57 ft. totaling 4,560 sq. ft. At this time, this will be one full area and accommodate 36 school age children.

Equipment:

There is an adequate supply of developmentally appropriate toys and equipment for the children to use and play.

Number of sinks and toilets:

There are a total of 6 toilets, 3 urinals and 8 sinks that are located next to these classrooms for the children to use. This is adequate for the total capacity of 118 children.

Outdoor play area - location, fenced or not, water hazards:

The outdoor play area is located on the school property and completely fenced in and exceeds the minimum requirement of 1200 square feet. There are no water hazards.

Documentation if a lead hazard risk assessment was required and the results:

The part of the building being utilized was constructed after 1978 and does not require a lead hazard risk assessment.

Documentation of playground safety:

Due to this being a school-age program, they were exempt from having a playground inspection completed.

B. Program Description

Ages of children served:

The program will provide care for school age children (5 – 12 years old) only.

Proposed days and hours of operation:

The program will operate through the school year only, Monday through Friday 3:40 PM to 6:30 PM.

Full or part time (AM or PM sessions or both):

This is a part time program with only PM sessions.

Other program components - transportation, swimming, food service:

The program will not be providing transportation or swimming. A snack will be provided during the PM session.

Name of program director and under what rules the program director is qualified:

Kathy Clapp is the multi-site school age program director. She has a bachelor's degree in Elementary Education and qualifies under rule R 400.8113(9)(b) and (13).

Is there a central administrator that meets the administrative requirement?

There is not a central administrator for this program.

Explanation of variance(s), if any:

There are no variances.

C. Rule/Statutory Violations

The program is in compliance with all applicable rules and statues.

IV. RECOMMENDATION

I recommend issuance of an original license to this child care center.

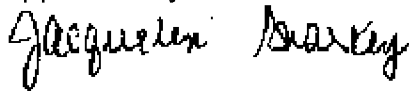


05/06//2022

Angela Histed
Licensing Consultant

Date

Approved By:



05/06/2022

Jacquelin Sharkey
Area Manager

Date