



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 24, 2022

Brenda Bradbury
Northeast Michigan Community Service Agency
2569 US 23 South
Alpena, MI 49707

RE: Application #: DC760413859
Sandusky ECC
665 S Sandusky Road
Sandusky, MI 48471

Dear Ms. Bradbury:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a maximum capacity of 15 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9018.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Lisa Gundry".

Lisa Gundry, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa St.
P.O. Box 30664
Lansing, MI 48909-8164
(810) 931-1220

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC760413859
Licensee Name:	Northeast Michigan Community Service Agency
Licensee Address:	2569 US 23 South Alpena, MI 49707
Licensee Telephone #:	(989) 358-4659
Licensee/Designee:	Brenda Bradbury, Designee
Name of Facility:	Sandusky ECC
Facility Address:	665 S Sandusky Road Sandusky, MI 48471
Facility Telephone #:	(989) 358-4659
Application Date:	08/19/2022
Capacity:	15
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

08/01/2022	Inspection Completed- Bureau of Fire Services: A
08/19/2022	On-Line Enrollment
09/26/2022	Application Incomplete Letter Sent
10/11/2022	Inspection Completed On-site
10/11/2022	Inspection Completed-BCAL Full Compliance
10/11/2022	Inspection Completed-Env. Health: A Rc'd EHI
10/11/2022	Contact – Documents received, staffing plan, program director, credentials, equipment inventory, all policies

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The child care center is located in the north end of a single-story building, which is shared with another business. The center has its own entrance.

The facility consists of one large classroom, a bathroom, and an office. The office will not be used as child use space. The room measures 34 ft. x 27 ft., providing a total of 918 square feet. This space can accommodate the requested capacity of 15 children ages 2 ½ to 6 years, based on the number of sinks and toilets.

The total approved space is sufficient for 15 children aged 2.5 to 6 years of age. The licensee is aware that group ratios and maximum group sizes are based on the youngest child in attendance and must be maintained at all times.

Equipment:

An equipment list was supplied and reviewed for the child care center. The facility has a wide variety of age-appropriate equipment and supplies. The equipment is sufficient to meet the capacity of 15 children aged 2.5 to 6 years.

Number of sinks and toilets:

The center has one bathroom, containing 1 toilet and 1 handwashing sink. There is an additional handwashing sink in the play area. This supports the center's capacity.

Outdoor play area - location, fenced or not, water hazards:

Outdoor play will occur in a large grassy area behind the center, at the rear of the property. The area will be partially fenced in and measures 60ft. x 30 ft, totaling 1,800 square feet. The play area does not contain any water hazards. The playground has

an assortment of equipment not requiring a playground safety inspection. Direct supervision will be provided at all times.

Documentation if a lead hazard risk assessment was required and the results:

A lead risk assessment was not required as this building was constructed after 1978.

Documentation of playground safety:

The approved play area does not contain any elevated play equipment.

A. Program Description

Ages of children served:

The program will accept children aged 2.5 to 6 years.

Proposed days and hours of operation:

The program will operate during the school year, Monday through Thursday from 8:15am until 03:30pm. The program may operate on Fridays when operationally needed.

Full or part time (AM or PM sessions or both):

The facility will offer full time child care.

Other program components - transportation, swimming, food service:

The program does not offer swimming. Food service will be provided by the center including, breakfast, lunch, and snacks. The food will be brought in by a licensed commercial kitchen at Sandusky Elementary.

Name of program director and under what rules the program director is qualified:

Kathy Miller is the approved program director. Ms. Miller is qualified as the early childhood program director under R400.8113(7)(d) and (9).

Is there a central administrator that meets the administrative requirement?

There is no central administrator.

Explanation of variance(s), if any:

No variances were requested or granted.

B. Rule/Statutory Violations

I found the facility to be in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of an original license to this child care center.

Lisa Gundry

10/19/2022

Lisa Gundry
Licensing Consultant

Date

Approved By:

Crecendra Boone

10/24/2022

Crecendra Boone
Area Manager

Date