



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
ACTING DIRECTOR

September 6, 2023

Lori Musiel  
Our Savior Lutheran Church  
6764 W Marlette  
Marlette, MI 48453

RE: License #: DC760082395  
**Our Savior Lutheran Pre School**  
**6770 W Marlette**  
**Marlette, MI 48453**

Dear Ms. Musiel:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 9/6/2023, I found *4 violations*. The violations are listed below and explained in the attached report:

- MCL 722.115n            Public Act 116 of 1973.
- R 400.8131(12)        Professional Development Requirements.
- R 400.8143(1)         Children’s Records.
- R 400.8340(3)         Food services and nutrition; provided by parents.

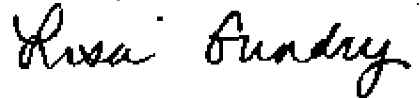
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 287-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Lisa Gundry". The signature is written in a cursive, flowing style.

Lisa Gundry, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
PO Box 30837  
Lansing, MI 48909-8164  
(810) 931-1220

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>LicenseLicense #:</b>	DC760082395
<b>Licensee Name:</b>	Our Savior Lutheran Church
<b>Licensee Address:</b>	6764 W Marlette Marlette, MI 48453
<b>Licensee Telephone #:</b>	(989) 635-7994
<b>Licensee/Designee:</b>	Lori Musiel, Designee
<b>Name of Facility:</b>	Our Savior Lutheran Pre School
<b>Facility Address:</b>	6770 W Marlette Marlette, MI 48453
<b>Facility Telephone #:</b>	(989) 635-0115
<b>Original Issuance Date:</b>	09/09/1998
<b>Capacity:</b>	24
<b>Age Range:</b>	Ages 2 years 6 months Thru 6 years
<b>Program Components:</b>	PRESCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 09/06/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 09/06/2023  
 Date of Lead Hazard Risk Assessment, if applicable:  
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	3	3
No. of staff employed	2	2
No. of volunteers	0	0
No. of children present at time of inspection	3	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	3	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The preschool room  
 Approved Program Director: Lori Musiel  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**MCL 722.115n** Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.

Ms. Musiel and Ms. Forys did not complete their 5-year fingerprint background check on time this year and had to complete them immediately once they went overdue. On August 22, 2023, they completed them and connected themselves to the background check website.

**R 400.8131 Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

At the time of the inspection, Ms. Forys and Ms. Musiel did not complete the 2020, 2021, and 2022 health and safety refreshers. I provided this information to them last year as well. Ms. Forys stated that they do not have time to complete clock hours outside of the center's hours, so this year they modified their hours to included paperwork and training hours. She agreed to have them complete these within 30 days and they will follow-up when done.

**REPEAT VIOLATION ESTABLISHED**

**Interim Report dated 11/17/2022**

**Corrective Action Plan dated 11/17/2022**

**R 400.8143 Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

At the time of the inspection, one of the newly enrolled children did not have a child information card on file. Ms. Forsys agreed to obtain one immediately.

**R 400.8340**

**Food services and nutrition; provided by parents.**

(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.

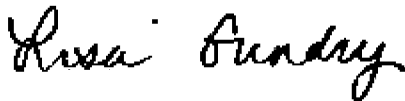
At the time of the inspection, the children's lunches were not labeled with their first/last name and date. Ms. Forsys agreed to complete this daily if the parents do not provide this information.

At the time of my inspection, I provided Ms. Musiel and Ms. Forsys technical assistance and consultation on the following rules:

- Documenting the annual reviews of the staff that are performed
- Documenting emergency procedure training twice a year
- Recall List (emailed updated copy onsite)
- Attendance requirements (children signed in onsite)
- Snack menus being posted (completed onsite)
- Daily schedule being posted (completed onsite)
- Fire drill requirements (form provided)

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.



9/08/23

---

Lisa Gundry  
Licensing Consultant

Date