



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 31, 2022

Kayla Cox
Sturgis Public Schools
107 W. West Street
Sturgis, MI 49091

RE: License #: DC750341506
Sturgis Great Start School Readiness Program
303 E. Jerolene
Sturgis, MI 49091

Dear Ms. Cox:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on April 28, 2022, I found five violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8131(1)	Professional development requirements.
R 400.8131(3)	Professional development requirements.
R 400.8131(4)	Professional development requirements.
R 400.8131(5)	Professional development requirements.
R 400.8131(8)	Professional development requirements.

Due to the violations, you must send us a corrective action plan by June 20, 2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Carrie Harris

Carrie Harris, Licensing Consultant
 Bureau of Community and Health Systems
 Unit 13, 7th Floor
 350 Ottawa, N.W.
 Grand Rapids, MI 49503
 (269) 615-5617

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC750341506

Licensee Name: Sturgis Public Schools

Licensee Address: 107 W. West Street
Sturgis, MI 49091

Licensee Telephone #: (269) 651-1188

Licensee/Designee: Kayla Cox, Designee

Name of Facility: Sturgis Great Start School Readiness
Program

Facility Address: 303 E. Jerolene
Sturgis, MI 49091

Facility Telephone #: (517) 736-4821

Original Issuance Date: 09/26/2013

Capacity: 72

Age Range: Ages 3 years 0 months Thru 5 years 11
months

Program Components: GSRP
TRANSPORTATION

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/28/2022
 Date of Environmental Health Inspection: 06/04/2013
 Date of Fire Safety Inspection: 05/10/2022
 Date of Lead Hazard Risk Assessment, if applicable: 08/29/2013
 Date of Documentation of Playground Compliance, if applicable: 08/27/2013, 03/29/2018

		No. of Records Reviewed
No. of children enrolled in care	53	30
No. of staff employed	9	9
No. of volunteers	0	0
No. of children present at time of inspection	47	
No. of staff present at time of inspection	9	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	47	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 101, 102, 103, and 104 on the main level of the building are approved for child care use

Approved Program Director: Kayla Cox is the approved program director. Ms. Cox was approved on November 6, 2019, and meets the requirements for R 400.8113(9)(a)&(13).

Approved Central Administrator: None.

Approved Variances: None.

Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(1) The center shall provide an orientation about the center's policies and practices and these administrative rules for all personnel hired after the effective date of these rules and before unsupervised contact with children.

The center did not have documentation that an orientation had been provided for three child care staff members about the center's policies and practices and the administrative rules before unsupervised contact with children.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

One child care staff member who is employed as a substitute did not have training on shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

One child care staff member who is employed as a substitute did not complete training in the prevention and control of infectious disease training, including immunizations before unsupervised contact with children.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(a) Administration of medication.

- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

One child care staff member who is employed as a substitute did not have training in all of the above topics within 90 days of being hired.

R 400.8131 Professional development requirements.

- (8) An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.

The on-going professional development plan did not accurately state all the training and professional development required by the rules. It stated that the MiRegistry Parts 1 & 2 needed to be completed within 30 days of employment, but parts of the training need to be completed before contact with children or before unsupervised contact with children.

IV. RECOMMENDATION

Upon receipt of an acceptable written corrective action plan, I recommend issuance of a regular license to this child care center.

Carrie Harris

May 31, 2022

Carrie Harris
Licensing Consultant

Date