



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

June 3, 2022

Kayla Cox
 Sturgis Public Schools
 107 W. West Street
 Sturgis, MI 49091

RE: License #: DC750341506

RE: SI LOG #: **Sturgis Great Start School Readiness Program
 303 E. Jerolene
 Sturgis, MI 49091**

Dear Ms. Cox:

This letter is to advise you that the 06/02/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(1) Professional development requirements.	The center did not have documentation that an orientation had been provided for three child care staff members about the center's policies and practices and the administrative rules before unsupervised contact with children.	The licensee designee stated that any new staff will be required to have an orientation prior to caring for children.	06/02/2022
R 400.8131(3)	One child care staff member who is employed as a substitute did not have	The licensee stated that all substitutes will complete the	06/02/2022

Professional development requirements.	training on shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.	training before caring for children.	
R 400.8131(4) Professional development requirements.	One child care staff member who is employed as a substitute did not complete training in the prevention and control of infectious disease training, including immunizations before unsupervised contact with children.	The licensee stated that all substitutes will complete the training before unsupervised contact with children.	06/02/2022
R 400.8131(5) Professional development requirements.	One child care staff member who is employed as a substitute did not have training in all of the above topics within 90 days of being hired.	The licensee stated that all substitutes will complete the training within 90 days of being hired.	06/02/2022
R 400.8131(8) Professional development requirements.	The on-going professional development plan did not accurately state all the training and professional development required by the rules. It stated that the MiRegistry Parts 1 & 2 needed to be completed within 30 days of employment, but parts of the training need to be completed before contact with children or before unsupervised contact with children.	The professional development plan was updated to include that all staff will complete the MiRegistry parts 1 & 2 before contact with children.	05/23/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

Carrie Harris

Carrie Harris, Licensing Consultant
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(269) 615-5617