



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

January 5, 2022

Nicolette Cole  
First Presbyterian Church  
1320 S. Lakeview  
Sturgis, MI 49091

RE: License #: DC750295555  
**First Promises Preschool**  
**1320 S. Lakeview**  
**Sturgis, MI 49091**

Dear Ms. Cole:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on November 18, 2021, I found seven violation(s) listed below and explained in the attached report:

- R 400.8125(4) Staff; volunteer; requirements.
- R 400.8131(12) Professional development requirements.
- R 400.8131(8) Professional development requirements.
- R 400.8143(1) Children's records.
- R 400.8155(1) Child accidents and incidents; child and staff illness.
- R 400.8155(5) Child accidents and incidents; child and staff illness.
- R 400.8380(9) Maintenance of premises.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

| <b>During calendar year 2021:</b>   | <b>Total</b> |
|---|--------------|
| Number of serious injuries that occurred in facility.   | <b>0</b>     |
| Number of deaths that occurred in the facility.   | <b>0</b>     |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | <b>0</b>     |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,

*Carrie Harris*

Carrie Harris, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(269) 615-5617

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

|                                |   |
|--------------------------------|---|
| <b>License #:</b>              | DC750295555                                 |
| <b>Licensee Name:</b>          | First Presbyterian Church                   |
| <b>Licensee Address:</b>       | 1320 S. Lakeview<br>Sturgis, MI 49091       |
| <b>Licensee Telephone #:</b>   | (269) 425-2415                              |
| <b>Licensee/Designee:</b>      | Nicolette Cole, Designee                    |
| <b>Name of Facility:</b>       | First Promises Preschool                    |
| <b>Facility Address:</b>       | 1320 S. Lakeview<br>Sturgis, MI 49091       |
| <b>Facility Telephone #:</b>   | (269) 425-2415                              |
| <b>Original Issuance Date:</b> | 09/11/2008                                  |
| <b>Capacity:</b>               | 18  |
| <b>Age Range:</b>              | Ages 2 years 6 months Thru 5 years 0 months |
| <b>Program Components:</b>     | PRESCHOOL                                   |

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 11/18/2021  
 Date of Environmental Health Inspection: 06/28/2018  
 Date of Fire Safety Inspection: 09/13/2019  
 Date of Lead Hazard Risk Assessment, if applicable: 08/20/2008; 07/05/2018  
 Date of Documentation of Playground Compliance, if applicable: Not dated

|   |                            | No. of Records<br>Reviewed          |  |
|---|----------------------------|-------------------------------------|--|
| No. of children enrolled in care                | 35                         | 25                                  |  |
| No. of staff employed                           | 2                          | 2                                   |  |
| No. of volunteers                               | 0                          | 0                                   |  |
| No. of children present at time of inspection   | 13                         |                                     |  |
| No. of staff present at time of inspection      | 2                          |                                     |  |
| No. of volunteers present at time of inspection | 0                          |                                     |  |
| No. of children interviewed/observed            | 13                         |                                     |  |
| Persons Interviewed:                            | Licensee/Licensee Designee | <input checked="" type="checkbox"/> |  |
|   | Program Director           | <input checked="" type="checkbox"/> |  |
|   | Caregiving staff           | <input checked="" type="checkbox"/> |  |

Approved Child Use Space: The preschool room and Room 209 are approved for child care use.

Approved Program Director: The approved program director is Nicolette Cole. Ms. Cole was approved on February 5, 2015, and meets the requirements for R 400.8113(9)(c)&(13).

Approved Central Administrator: None.

Approved Variances: None.

Key Indicator Inspection: No.

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8125                    Staff; volunteer; requirements.**

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

The written policy regarding the screening and supervision of staff and volunteers did not include a statement that any individual registered on PSOR is prohibited from having contact with any child in care. The policy also reflected old rules and did not state that a comprehensive background check was required for all employees and unsupervised volunteers. The policy stated that an ICHAT and Central Registry Clearance would be completed which are only parts of the comprehensive background check.

**R 400.8131                    Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

Two caregivers did not complete the 2020 health and safety update that was published on MiRegistry within six months of the notice.

**R 400.8131                    Professional development requirements.**

(8) An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.

The on-going professional development plan did not include the requirements for the health and safety trainings, the MiRegistry annual refresher courses, and stated that CPR and first aid would be updated every year.

**R 400.8143                    Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and

signed by the child's parent. The center shall keep it on file and accessible in the center.

I reviewed 25 child information cards and 20 child information cards were missing required information such as admission dates, employer names and phone numbers, physician information, allergies/special needs, and release information.

**R 400.8155 Child accidents and incidents; child and staff illness.**

(1) A center shall have a written plan for how and when a parent is notified when personnel observe any of the following:

- (a) Changes in a child's health.
- (b) A child experiences an accident, injury, or incident.
- (c) A child is too ill to remain in the group.

There was not a written plan for how and when a parent is notified when personnel observe changes in the child's health, a child experiences an accident, injury, or incident, or when a child is too ill to remain in the group.

**R 400.8155 Child accidents and incidents; child and staff illness.**

(5) A center shall have a written policy detailing when children, staff, and volunteers will be excluded from the center due to illness.

The center did not have a written policy detailing when staff and volunteers would be excluded from the center due to illness.

**R 400.8380 Maintenance of premises.**

(9) A center shall adopt and implement an integrated pest management policy as required by section 8316 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.8316.

The center did not adopt and implement an integrated pest management policy.

A corrective action plan was requested and approved on 11/18/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.

*Carrie Harris*

January 5, 2022

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Carrie Harris  
Licensing Consultant

Date