



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

January 5, 2022

Nicolette Cole
 First Presbyterian Church
 1320 S. Lakeview
 Sturgis, MI 49091

RE: License #: DC750295555

RE: SI LOG #: **First Promises Preschool**
1320 S. Lakeview
Sturgis, MI 49091

Dear Ms. Cole:

This letter is to advise you that the 11/18/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(4) Staff; volunteer; requirements.	The written policy regarding the screening and supervision of staff and volunteers did not include a statement that any individual registered on PSOR is prohibited from having contact with any child in care. The policy also reflected old rules and did not state that a comprehensive background check was required for all employees and	Ms. Cole stated that she would update the policy to reflect the requirements.	12/18/2021

	<p>unsupervised volunteers. The policy stated that an ICHAT and Central Registry Clearance would be completed which are only parts of the comprehensive background check.</p>		
<p>R 400.8131(12) Professional development requirements.</p>	<p>Two caregivers did not complete the 2020 health and safety update that was published on MiRegistry within six months of the notice.</p>	<p>Ms. Cole stated that moving forward all caregivers would complete the online refresher courses.</p>	<p>12/18/2021</p>
<p>R 400.8131(8) Professional development requirements.</p>	<p>The on-going professional development plan did not include the requirements for the health and safety trainings, the MiRegistry annual refresher courses, and stated that CPR and first aid would be updated every year.</p>	<p>The licensee stated that she would update the professional development plan.</p>	<p>12/18/2021</p>
<p>R 400.8143(1) Children's records.</p>	<p>I reviewed 25 child information cards and 20 child information cards were missing required information such as admission dates, employer names and phone numbers, physician information, allergies/special needs, and release information.</p>	<p>The licensee stated that she would obtain the missing information for the cards.</p>	<p>12/18/2021</p>
<p>R 400.8155(1) Child accidents and incidents; child and staff illness.</p>	<p>There was not a written plan for how and when a parent is notified when personnel observe changes in the child's health, a child experiences an accident,</p>	<p>Ms. Cole stated that she would add a policy to the handbook for accidents, injuries, and illnesses.</p>	<p>12/18/2021</p>

	injury, or incident, or when a child is too ill to remain in the group.		
R 400.8155(5) Child accidents and incidents; child and staff illness.	The center did not have a written policy detailing when staff and volunteers would be excluded from the center due to illness.	Ms. Cole stated that she would establish a policy detailing when staff and volunteers would be excluded to her child illness policy.	12/18/2021
R 400.8380(9) Maintenance of premises.	The center did not adopt and implement an integrated pest management policy.	The licensee stated that she would develop an integrated pest management policy.	12/18/2021

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

Carrie Harris

Carrie Harris, Licensing Consultant
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