



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

September 23, 2022

Joyce Cooper
Community Action Agency of South-Central MI
175 Main Street
Battle Creek, MI 49014

RE: License #: DC750257335
Carol Shippy Early Head Start
1000 E. Broadway
Three Rivers, MI 49093

Dear Ms. Cooper:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 9/22/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions at (269) 568-2686. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Roxanne Duckworth". The signature is written in a cursive, slightly slanted style.

Roxanne Duckworth, Licensing Consultant
Child Care Licensing Bureau
611 West Ottawa Street
P.O. Box 30664
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC750257335
Licensee Name:	Community Action Agency of South-Central MI
Licensee Address:	175 Main Street Battle Creek, MI 49014
Licensee Telephone #:	(269) 965-7766
Licensee/Designee:	Joyce Cooper, Designee
Name of Facility:	Carol Shippy Early Head Start
Facility Address:	1000 E. Broadway Three Rivers, MI 49093
Facility Telephone #:	(269) 273-8563
Original Issuance Date:	06/30/2003
Capacity:	65
Age Range:	Ages Birth Thru 5 years 0 months
Program Components:	GSRP TRANSPORTATION PRESCHOOL INFANT/TODDLER HEAD START FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 09/22/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 08/10/2022
 Date of Lead Hazard Risk Assessment, if applicable: N/A- building constructed in 2003.
 Date of Documentation of Playground Compliance, if applicable: 12/04/2009, 07/16/2010, and 11/24/2014.

		No. of Records Reviewed
No. of children enrolled in care		38 10
No. of staff employed		10 6
No. of volunteers		0 0
No. of children present at time of inspection		27
No. of staff present at time of inspection		7
No. of volunteers present at time of inspection		0
No. of children interviewed/observed		27
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms A, B, C, D, E, and the multi-purpose room are approved for child use space.
 Approved Program Director: The approved program director is Ratsamy Keyes.
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: N/A

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Roxanne Duckworth

09/23/2022

Roxanne Duckworth
Licensing Consultant

Date