



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 4/9/2024
Date of Report: 4/12/2024

Licensee Name(s)	License Number
St. Joseph County Intermediate School District	DC750022903
Capacity	Facility Name
36	Little Chief's Preschool
Program Type	Licensee Designee(s)
Center	Thelma Carter
Central Administrator(s)	Program Director(s) Name
Emily Jo Gardner Thelma Carter	Emily Jo Gardner Qualifications: R 400.8113(7)(f) (9). Date PD Approved: 2022-12-01
Facility Address	Mailing Address
410 E Prairie, White Pigeon, MI, 49099	62445 Shimmel Road, Centreville, MI, 49032
Facility Phone Number	Facility Email Address
2694837679	abrauer@sjcisd.org

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care centers.

During the Interim inspection, licensing consultant Carrie Harris found 5 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 4/12/2024.

If you have any questions regarding the report, please contact licensing consultant, Carrie Harris, at (269) 615-5617. In the event that Carrie Harris is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
122	5	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 16	5 : 5	1 : 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
14 : 14	2 : 2	1 : 1
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8125(3)	Staff; volunteer; requirements. All supervised volunteers shall receive a public sex offender registry (PSOR) clearance before having any contact with a child in care. A copy of this clearance must be kept on file at the center.	There was one speech pathologist from the ISD in the classroom that is a supervised volunteer, but a PSOR clearance was not on file for the volunteer before having any contact with a child in care.	Violation Established
R 400.8125(5)	Staff; volunteer; requirements. A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating	There was a speech pathologist from the ISD who is considered a supervised volunteer, but a signed and dated abuse and neglect form was not on file to acknowledge her understanding of	Violation Established

	all of the following information:	mandated reporting procedures.	
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	I reviewed 10 child files, and 8 child information cards were missing required information such as admission dates, employer names and phone numbers, physician information, release information, and signed parental permission for emergency medical care.	Repeat Violation Established Reference: 4/18/2019: Violation Established; 3/25/2015: Violation Established; 3/15/2017: Violation Established.
R 400.8315(1)	Food and equipment storage. Each refrigerator must have an accurate working thermometer indicating a temperature of 41 degrees Fahrenheit or below.	The refrigerator did not have an accurate working thermometer indicating a temperature of 41 degrees Fahrenheit or below. There was no thermometer in the refrigerator.	Repeat Violation Established Reference: 12/7/2021: Violation Established; 4/29/2018: Violation Established; 4/18/2019: Violation Established; 11/5/2020: Violation Established.
R 400.8143(3)	Children's records. For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:	I reviewed 10 child files, and one child did not have an immunization record containing at least one immunizing agent or appropriate waiver on file before initial attendance.	Violation Established

Technical Assistance

Rule Number	Rule
-------------	------

Bureau Recommendation
You have submitted an acceptable corrective action plan. I recommend no change in the status of the license.

Approved By:			
<i>Carrie Harris</i> Carrie Harris Licensing Consultant	04/12/2024 Date		