



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 24, 2022

Shelbie Avery  
 Sturgis Church Of the Nazarene  
 70031 South Lakeview  
 Sturgis, MI 49091

RE: License #: DC750021411  
**Sturgis Christian Child Care**  
**70031 South Lakeview**  
**Sturgis, MI 49091**

Dear Ms. Avery:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on January 11, 2022, I found eight violation(s) listed below and explained in the attached report:

- R 400.8125(4) Staff; volunteer; requirements.
- R 400.8131(12) Professional development requirements.
- R 400.8131(6) Professional development requirements.
- R 400.8131(8) Professional development requirements.
- R 400.8143(1) Children's records.
- R 400.8143(7) Children's records.
- R 400.8170(11) Outdoor play area.
- R 400.8380(4) Maintenance of premises.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,

*Carrie Harris*

Carrie Harris, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(269) 615-5617

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC750021411

**Licensee Name:** Sturgis Church Of the Nazarene

**Licensee Address:** 70031 South Lakeview  
Sturgis, MI 49091

**Licensee Telephone #:** (269) 651-1724

**Licensee/Designee:** Shelbie Avery, Designee

**Name of Facility:** Sturgis Christian Child Care

**Facility Address:** 70031 South Lakeview  
Sturgis, MI 49091

**Facility Telephone #:** (269) 651-1724

**Original Issuance Date:** 02/07/1994

**Capacity:** 60

**Age Range:** Ages Birth Thru 12 years

**Program Components:** PRESCHOOL  
SCHOOL AGE  
INFANT/TODDLER  
BEFORE/AFTER SCHOOL

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/11/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 10/12/2021 - temporary approval  
 Date of Lead Hazard Risk Assessment, if applicable: N/A - Built in 1995  
 Date of Documentation of Playground Compliance, if applicable: 01/27/2022

		No. of Records Reviewed
No. of children enrolled in care		6
No. of staff employed		4
No. of volunteers		0
No. of children present at time of inspection		4
No. of staff present at time of inspection		2
No. of volunteers present at time of inspection		0
No. of children interviewed/observed		4
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The Teddy Bear Room (Infants), Bear Cub Room (Toddlers), Pooh Bear Room (Preschool), and Polar Bear Room (School-age) are approved for child care use.

Approved Program Director: Shelbie Avery is serving as the program director but the Department is prohibited from reviewing program director qualifications by court ruling.

Approved Central Administrator: : Shelbie Avery is the central administrator for the program but the Department is prohibited from reviewing credentials for a central administrator by court ruling.

Approved Variances: The center has a variance to R 400.8113(6), Program director qualifications; responsibilities. A 1992 court ruling prohibits the Department from reviewing the credentials for the program director "by reason of the First Amendmetn of the United States Constitution."

The center has a variance to R 400.8113(13), Program director qualifications; responsibilites. A 1992 court ruling prohibits the Department from reviewing the credentials for the program director to determine if the individual has 2.0 semester hours or 3.0 CEU's in child care administration.

The center has a variance to R 400.8122(6), Lead caregiver qualifications; responsibilities. The court ruling that prohibits the Department from reviewing the program director qualifications extends to the qualifications for lead caregivers so their credentials are not reviewed.

The center has a variance to R 400.8122(9), Lead caregiver qualifications; responsibilities. The court ruling prohibits the Department from reviewing the credentials of lead caregivers for infants and toddlers to determine if they have 3.0 semester hours or 4.5 CEU's in infant/toddler development.

Key Indicator Inspection: No.

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8125                      Staff; volunteer; requirements.**

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

The written policy regarding the screening and supervision of staff and volunteers did not state that a comprehensive background check would be completed before employment or using any unsupervised volunteers. It also stated that an ICHAT would be conducted for volunteers instead of the PSOR before having contact with any children in care.

**R 400.8131                      Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

The department published new health and safety training activities in 2020 and 2021 in MiRegistry. Two of the four child care staff members did not complete the refresher courses within six months of the notice.

**R 400.8131 Professional development requirements.**

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

I reviewed four staff files and two child care staff members who work directly with children did not complete 16 clock hours of professional development annually. One child care staff member did not have any documented training in 2020. Another staff member only had four clock hours of training in 2019.

**R 400.8131 Professional development requirements.**

(8) An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.

The on-going professional development plan did not include all the training and professional development required by the rules. The plan did not address the MiRegistry requirements that our outlined in subrules R 400.8131(3), (4), (5), & (12).

**R 400.8143 Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

I reviewed six child information cards and four cards were missing required information such as employer names and phone numbers, allergies/special needs, and release information.

**R 400.8143 Children's records.**

- (7) Physical evaluations must be updated as follows:
  - (a) Yearly for infants and toddlers.
  - (b) Every 2 years for preschoolers.

I reviewed six child files and one preschool child did not have a physical evaluation updated every two years. It expired on 09/05/2021.

**R 400.8170 Outdoor play area.**

- (11) The playground equipment, use zones, and surfacing in the outdoor play area must be inspected by a certified playground safety inspector and an approval granted for playground equipment and areas used before issuance of an original license, upon request of the department, and before using any newly added playground equipment. The center shall provide documentation of the inspection to the department upon request and shall keep it on file at the center.

The playground equipment was used by the children in care, but it had not been inspected by a certified playground safety inspector before use.

**R 400.8380 Maintenance of premises.**

- (4) Floors, interior walls, and ceilings must be kept in sound condition, good repair, and maintained in a clean condition.

The ceiling and walls were not in good repair. The boys' bathroom ceiling had peeling paint and damage from a leak. Pieces of plaster were on the floor in the in the Polar Bear (school-age) classroom. There was a small hole in the ceiling in the Pooh Bear Room.

A corrective action plan was requested and approved on 01/22/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

Upon receipt of an "A" rated fire safety inspection, I recommend issuance of a regular license to this child care center.

*Carrie Harris*

June 24, 2022

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Carrie Harris  
Licensing Consultant

Date