



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 24, 2022

Shelbie Avery  
 Sturgis Church Of the Nazarene  
 70031 South Lakeview  
 Sturgis, MI 49091

RE: License #: DC750021411

RE: SI LOG #: **Sturgis Christian Child Care  
 70031 South Lakeview  
 Sturgis, MI 49091**

Dear Ms. Avery:

This letter is to advise you that the 01/11/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8125(4) Staff; volunteer; requirements.	The written policy regarding the screening and supervision of staff and volunteers did not state that a comprehensive background check would be completed before employment or using any unsupervised volunteers. It also stated that an ICHAT would be conducted for volunteers instead of the PSOR before having	The licensee designee stated that she would update the policy to reflect the current rules.	01/31/2022

	contact with any children in care.		
R 400.8131(12) Professional development requirements.	The department published new health and safety training activities in 2020 and 2021 in MiRegistry. Two of the four child care staff members did not complete the refresher courses within six months of the notice.	The licensee designee stated that she will make sure that all child care staff members take the 2020 and 2021 refresher training.	01/31/2022
R 400.8131(6) Professional development requirements.	I reviewed four staff files and two child care staff members who work directly with children did not complete 16 clock hours of professional development annually. One child care staff member did not have any documented training in 2020. Another staff member only had four clock hours of training in 2019.	The licensee designee stated that moving forward, she would make sure that all child care staff members get 16 clock hours of annual training.	01/31/2022
R 400.8131(8) Professional development requirements.	The on-going professional development plan did not include all the training and professional development required by the rules. The plan did not address the MiRegistry requirements that our outlined in subrules R 400.8131(3), (4), (5), & (12).	The licensee designee stated that she would update the professional development plan to include the MiRegistry trainings.	01/31/2022
R 400.8143(1) Children's records.	I reviewed six child information cards and four cards were missing required information such as employer names and phone numbers,	The licensee designee stated that she would obtain the missing information on the child information cards.	01/31/2022

	allergies/special needs, and release information.		
R 400.8143(7) Children's records.	I reviewed six child files and one preschool child did not have a physical evaluation updated every two years. It expired on 09/05/2021.	The licensee designee stated that she would obtain the updated preschool physical evaluation.	01/31/2022
R 400.8170(11) Outdoor play area.	The playground equipment was used by the children in care, but it had not been inspected by a certified playground safety inspector before use.	The licensee designee stated that she would not use the outdoor playground equipment until it was inspected by a certified playground safety inspector.	01/11/2022
R 400.8380(4) Maintenance of premises.	The ceiling and walls were not in good repair. The boys' bathroom ceiling had peeling paint and damage from a leak. Pieces of plaster were on the floor in the in the Polar Bear (school-age) classroom. There was a small hole in the ceiling in the Pooh Bear Room.	The licensee designee stated that the items would all be repaired.	01/31/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

*Carrie Harris*

Carrie Harris, Licensing Consultant  
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