



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 12/15/2023,
Date of Report: 2/1/2024

| Licensee Name(s) | License Number |
|--|--|
| Trinity Lutheran Church | DC750017343 |
| Capacity | Facility Name |
| 31 | Trinity Lutheran Preschool and HUGS |
| Program Type | Licensee Designee(s) |
| Center | Sherri Lynn Lahrman Tricia Kay Reinbold |
| Central Administrator(s) | Program Director(s) Name |
| Sherri Lynn Lahrman | Sherri Lynn Lahrman Qualifications: R 400.8113(7)(b) (9). Date PD Approved: 8/30/2017 |
| Facility Address | Mailing Address |
| 406 South Lakeview Room 108, Sturgis, MI, 49091 | 406 South Lakeview, Sturgis, MI, 49091 |
| Facility Phone Number | Facility Email Address |
| 2696514245 | sherrilahrman@trinitysturgis.com |

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Carrie Harris, at (269) 615-5617. In the event that Carrie Harris is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

| Inspection Details | | |
|---|---|--|
| <i>Number of Rules/Statutes Reviewed</i> | <i>Number of Rules/Statute Violations</i> | <i>Number of Rules/Statutes where Technical Assistance was Provided</i> |
| 570 | 4 | 0 |
| <i>Number of Children's Records Reviewed : Number of Children Enrolled</i> | <i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i> | <i>Number of Volunteer Records Reviewed : Number of Volunteers</i> |
| 26 : 26 | 3 : 3 | 0 : 0 |
| <i>Number of Children Observed : Number of Children Present During Inspection</i> | <i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i> | <i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i> |
| 12 : 12 | 3 : 3 | 0 : 0 |
| <i>Licensee Interviewed</i> | <i>Program Director Interviewed</i> | <i>Child Care Staff Members Interviewed</i> |
| Yes | Yes | Yes |

| Documentation of Required Inspections | | |
|---|---------------------------|---|
| <i>Type of Inspection</i> | <i>Date of Inspection</i> | <i>Findings</i> |
| Certification of School Building Fire Safety Provisions | 8/21/2023 | Checked wrong box on form. |
| Lead Hazard Risk Assessment | 12/1/2014 | No lead hazards found in Rooms 108, 109, gymnasium, hallway, bathrooms, and kitchen. |
| Environmental Health Inspection | 11/3/2004 | A Rating |
| Lead Hazard Risk Assessment | 12/16/2016 | No lead hazards were found in the building. |
| Playground Inspection Certification Summary | 8/31/2018 | Balance beam is approved for children 3-5 years. Overhead ladder, parallel bars, swing set, and tire swing are approved for children 4-5 years. Composite Climber slide unit is 2-5 years but the coil climber component on the climber is 4-5 years. |
| Certification of School Building Fire Safety Provisions | 2/1/2024 | Approval based on Superintendent's written statement. |

| <i>Rule Number</i> | <i>Rule</i> | <i>Analysis</i> | <i>Conclusion</i> |
|--------------------|--|---|--|
| R 400.8128 | Staff; volunteer; tuberculosis. Staff; volunteer; tuberculosis. | Two child care staff members did not have evidence of a negative TB test on file before employment. | Violation Established |
| R 400.8131(1) | Professional development requirements. The center shall provide an orientation about the center's policies and practices and these administrative rules for all personnel hired after the effective date of these rules and before unsupervised contact with children. | The center did not have verification that an orientation was provided about the center's policies and practices and the administrative rules before unsupervised contact with children. | Violation Established |
| R 400.8131(5) | Professional development requirements. Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry: | One child care staff member did not have training in MI Registry on the administration of medication, prevention and response to emergencies due to food and allergic reactions, emergency preparedness and response planning, premises safety, handling and storage of hazardous materials and appropriate disposal of bio-contaminants, and child development within 90 days of hire. (Parts B&C in MI Registry). | Repeat Violation Established Reference: 12/9/2019: Violation Established |
| R 400.8143(1) | Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and | I reviewed 26 child files, and all 26 cards were missing admission dates. Several other cards were missing required information such as employer names and phone numbers, physician | Repeat Violation Established Reference: 9/22/2015: Violation Established; 12/9/2019: Violation Established; |

| | | | |
|--|--|--------------------------------------|----------------------------------|
| | signed by the child's parent. The center shall keep it on file and accessible in the center. | information and release information. | 9/25/2017: Violation Established |
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| Technical Assistance | |
|----------------------|------|
| Rule Number | Rule |

| Hours of Operation | | | | | | |
|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------|--------|
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| 08:00 AM To 3:15 PM | 08:00 AM To 3:15 PM | 08:00 AM To 3:15 PM | 08:00 AM To 3:15 PM | 08:00 AM To 3:15 PM | | |

| Bureau Recommendation |
|--|
| I recommend renewal of the child care license for this center. |

| Approved By: | | | |
|--|-------------------------------|--|--|
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| <i>Carrie Harris</i> Carrie Harris Licensing Consultant | 02/01/2024 Date | | |
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