



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 11/30/2023,
Date of Report: 1/29/2024

Licensee Name(s)	License Number
Memphis Community Schools	DC740242489
Capacity	Facility Name
101	Memphis Preschool and Day Care
Program Type	Licensee Designee(s)
Center	Susan Hankins
Central Administrator(s)	Program Director(s) Name
	Patricia I Burleson Qualifications: R 400.8113(7)(e) (9). Date PD Approved: 8/22/2017
Facility Address	Mailing Address
34165 Bordman, Memphis, MI, 48041	34110 Bordman Road, Memphis, MI, 48041
Facility Phone Number	Facility Email Address
810-535-8571	shankins@memphisk12.org

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

Due to the violations, you must send us a corrective action plan. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan is due by **February 16, 2024**. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Christine Noel, at 586-256-1968. In the event that Christine Noel is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
667	1	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 :	10 :	0 :
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
48 : 48	13 : 13	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
No	Yes	Yes

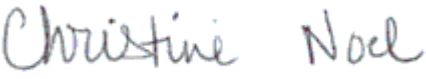
Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8380(1)	Maintenance of premises. The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.	In the toddler room, the ledging along the countertop was half missing. There was also peeling paint on the ledge by the window. These areas were not maintained in safe condition.	Repeat Violation Established Reference: : 11/2/2021 :Violation Established.

Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM		

Bureau Recommendation
Upon receipt of an acceptable corrective action plan, I recommend renewal of the child care license.

Approved By:			
 Christine Noel Licensing Consultant	01/29/2024 Date		