



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

November 29, 2021

Lawrence Ricard
Immaculate Conception School
7043 Church Rd
Fair Haven, MI 48023

RE: License #: DC740018680
Immaculate Conception School
7043 Church Road
Fairhaven, MI 48023

Dear Mr. Ricard:

This letter is to advise you that the 11/22/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
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R 400.8110 (3) (b) Applicant; licensee; licensee designee; requirements.	A copy of the licensing rules was no longer posted on the preschool or latchkey bulletin boards.	Rule books will be posted on the preschool and latchkey bulletin boards.	11/22/21
R 400.8110 (3) (c) Applicant; licensee; licensee designee; requirements.	There was not a notice posted on the preschool bulletin board that the center requires comprehensive background checks on its employees and unsupervised volunteers.	A notice will be posted on the preschool bulletin board.	11/22/21
R 400.8143 (1) Children's records	The center was not obtaining a child information card, using a form provided by the department, or that was a comparable substitute for children enrolled in the latchkey program. The comparable substitute lacked key information.	Child information cards for children enrolled in the latchkey program will be updated using the BCAL 3731 form.	Beginning 11/22/21
R 400.8161 (3) Emergency procedures	The emergency procedures required by this rule were not posted in a place visible to parents and staff for the preschool program.	Emergency procedures will be reposted on the preschool bulletin board.	11/22/21

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions.

In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

Christine Noel

Christine Noel, Licensing Consultant
Child Care Licensing Bureau
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P.O. Box 30664
Lansing, MI 48909
(586) 256-1968