



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 23, 2022

April Schomaker
Merrill Community Schools
755 W. Alice St.
Merrill, MI 48637

RE: License #: DC730399320
Merrill Community Child Dev Ctr Latchkey
345 W. Alice St.
Merrill, MI 48637

Dear Ms. Schomaker:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael W. Skonieczny".

Michael Skonieczny, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa
PO Box 30664
Lansing, MI 48909
(989) 289-8572

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC730399320
Licensee Name:	Merrill Community Schools
Licensee Address:	755 W. Alice St. Merrill, MI 48637
Licensee Telephone #:	(989) 643-7283
Administrator/Licensee Designee:	April Schomaker, Designee
Name of Facility:	Merrill Community Child Dev Ctr Latchkey
Facility Address:	345 W. Alice St. Merrill, MI 48637
Facility Telephone #:	(989) 643-7231
Capacity:	142
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

A request was submitted by Program Director April Schomaker to add A101, A103, A104, and the cafeteria as approved child use spaces. She would like Room A 100 removed from the license as an approved space. She would also like to add an infant/toddler component and a preschool/GSRP component. She would like to add a food service component. She is also requesting the capacity be increased to 142 children.

III. Methodology

6/24/2022 Modification Request Received

6/24/2022 Inspection Completed Onsite

8/23/2022 Inspection Completed Onsite

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 11/04/2019, 2/25/2022 and 8/23/2022

Merrill Community Child Development Center program is located at Merrill Elementary School. In the past it has served as a before/after school program, for school aged children. Program Director April Schomaker has requested that an infant/toddler component and a preschool/GSRP component be added. Additional rooms and a food service component were also added. An indoor playscape and an outdoor early childhood playground are also being added.

A. Description of the Facility Approved space (room numbers, sizes, capacity, and ages of children for which each room/well-defined space is approved, etc.)

Room A103 – GSRP (4 year old): This room measures 32ft. x 30ft. providing a total of 960 square feet. This accommodates 27 preschool school age children, but given the equipment and available seating, the capacity of this room is 20 children. There is a handwashing sink located in the classroom.

Room A104 – Preschool (3 yeear old-5 year old): The room measures 32ft. x 30ft. providing a total of 960 square feet. This accommodates 27 children ages 3 through 5 years of age, but given the equipment and available seating, the capacity of this room is 20 children. There is one handwashing sink located in the classroom.

Room A110 – Infants (Birth-18 months): The room measures 30ft. x 34ft.; providing a total of 1020 square feet. This room accommodates 12 children ages birth through 18 months old. There is one handwashing sink in this classroom.

Room A111 – Toddlers (1 year old – 3 year old): This room measures 30ft. x 34 ft. providing for a total of 1020 square feet. This room will have a capacity of 12

children ages 1 through 3 years of age. There is one sink and one toilet in Room 124. There are two portable handwashing sinks in this classroom.

Library – Before and After School care: This room measures 58 ft. x 70 providing for a total of 4,060 square feet. This space can accommodate 76 school aged and preschool aged children. It is understood that the maximum group size is 36 for this age group and if there are more than 36 children the space will be divided into 2 well defined spaces. A fully enclosed indoor playscape is located in this space for school aged and preschool aged children. A set of group restrooms are located adjacent to this space.

Cafeteria: This room measures 75ft. x 34ft. providing a total of 2,550 square feet. This accommodates 51 children under the age of 2.5 years old or 72 children over the age of 2.5 years old. This room will not be used to determine capacity.

Gymnasium: This room measures 94ft. x 55ft. providing a total of 5,170 square feet. This accommodates 103 children under the age of 2.5 years old or 147 children over the age of 2.5 years old. This room will not be used to determine capacity.

Room A101 – Early Childhood Office: This irregular shaped room measured 10 ft. x 15 ft. plus an additional plus an additional 40 feet providing a total of 190 square feet. This room is the Program Director's office and will only be used for children in the case of a parent meeting or if a child is in the office for educational or socio-emotional reasons.

Equipment: Merrill Child Development Center has more than an adequate collection of age-appropriate furniture, toys, and equipment for the approved capacity of 142 children ages infant through 12 years of age.

Number of sinks and toilets: There are two group restrooms off the library. The girls' restroom has six toilets and four handwashing sinks. The boys' restroom has three urinals, three toilets and four handwashing sinks. There is another set of group restrooms near the gymnasium where the girls' restroom contains six toilets and four handwashing sinks and the boys' restroom has three urinals, three toilets and four handwashing sinks. There are also handwashing sinks in room A103, A104, A110, and A111 (x2). This supports the center's requested capacity of 142 children.

Documentation if a lead assessment was required and the results: A lead risk assessment was not required. The section of building containing the library and classrooms were all constructed in 1979. The section of the building containing the gymnasium and cafeteria was constructed in 1998.

Documentation of playground safety: The early childhood playground is located outside of room A103 and A104. The playground contains 3 pieces of climbing equipment that are rated by the manufacturer for children ages 2-5. The equipment is surrounded by sand and rubber mulch. There is a track around the playground for push toys. The playground is still under construction but will be finished and inspected in early September. A fence is also being constructed in order to ensure children stay in the outdoor play space. It is understood that the playground can not be used by children until licensing has received the completed playground inspection and have received the verbal approval from the licensing consultant to begin use.

B. Program Description

Ages of children served: Children birth through the age of 12 will be accepted for care.

Proposed days and hours of operation: The program will operate Monday through Friday from 6:00 am until 6:00 pm.

Full or part time (AM or PM sessions or both): There are both full day and half day components to this program.

Other program components - transportation, swimming, food service: Children attending Merrill Community Child Development Center programs will have the option to eat lunches provided by Merrill Public Schools. The food is prepared in a licensed kitchen. Snacks will also be provided to children in the program both in the morning and the afternoon.

Name of program director and under what rules the program director is qualified: April Schomaker has been approved as the Program Director meeting rule R400.8113(9)(b)(16)

Is there a central administrator that meets the administrative requirement? There is no central administrator.

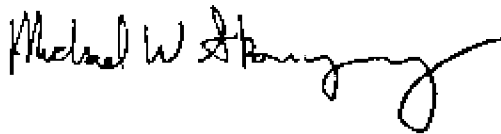
Explanation of variance(s), if any: There are no variances.

V. Recommendation

I recommend approval of rooms A101, A103, A104, and the cafeteria as approved child use spaces.

I recommend adding an infant/toddler component, a preschool component, and a food service component to the license.

I recommend increasing the capacity to 142 children.



8/23/2022

Michael Skonieczny
Licensing Consultant

Date