



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 11, 2023

Lisa Tran
City of Saginaw Public Schools
550 Millard Ave
Saginaw, MI 48607

RE: License #: DC730295880
Saginaw Arts and Science Academy
1903 N Niagra
Saginaw, MI 48602

Dear Dr. Tran:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 12/15/2022, I found one violation(s) listed below and explained in the attached report:

R 400.8112(2)(e) Comprehensive background check; fingerprinting

Due to the violations, you must send us a corrective action plan by 01/26/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Takiyah Jackson, Licensing Consultant
 Child Care Licensing Bureau
 611 W Ottawa St.
 P.O. Box 30664
 Lansing, MI 48909
 (989) 220-8026

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC730295880
Licensee Name:	City of Saginaw Public Schools
Licensee Address:	550 Millard Ave Saginaw, MI 48607
Licensee Telephone #:	(989) 399-4850
Licensee/Designee:	Lisa Tran, Designee
Name of Facility:	Saginaw Arts and Science Academy
Facility Address:	1903 N Niagra Saginaw, MI 48602
Facility Telephone #:	(989) 399-5500
Original Issuance Date:	02/13/2009
Capacity:	50
Age Range:	Ages 6 years Thru 12 years
Program Components:	SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 12/12/2022, 12/15/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection:
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed	
No. of children enrolled in care	25	9	
No. of staff employed	3	3	
No. of volunteers	0	0	
No. of children present at time of inspection	6		
No. of staff present at time of inspection	2		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	6		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input type="checkbox"/>	

Approved Child Use Space: S-32 and computer room.
 Approved Program Director: John Olvera, Shana Ransford, and Elizabeth Gaede
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of applicable key indicator child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of some of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

The licensee designee has now disconnected Brian Feldman, who no longer is working at the center.

Technical Assistance: I provided technical assistance on the following:

R400.8161(2)(h) Emergency Procedures: Please add plan for how chronic medical conditions will be accommodated during each type of emergency as children with special needs may have difficulty in an emergency situation.

IV. RECOMMENDATION

I recommend issuance of a regular license upon completion of an approved corrective action plan addressing violation.



01/11/2023

Takiyah Jackson
Licensing Consultant

Date