



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

February 5, 2021

Christy Sheldon
 St Charles Community Schools
 891 W Walnut
 St Charles, MI 48655

RE: License #: DC730283740
St. Charles Children's Center
801 W. Walnut
St. Charles, MI 48655

Dear Mrs. Sheldon:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 2/2/2021, I found two violations. The violation is listed below and explained in the attached report:

- R 400.8143 Children's Records.
- R 400.8340 Food services and nutrition; provided by parents.

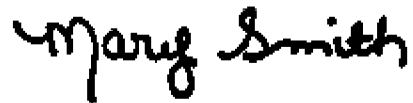
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Mary Smith". The signature is written in a cursive style with a large, stylized "M" and "S".

Mary Smith, Licensing Consultant
Bureau of Community and Health Systems
411 Genesee
P.O. Box 5070
Saginaw, MI 48605
(989) 780-0924

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC730283740

Licensee Name: St Charles Community Schools

Licensee Address: 891 W Walnut
St Charles, MI 48655

Licensee Telephone #: (989) 865-2415

Licensee/Designee: Christy Sheldon, Designee

Name of Facility: St. Charles Children's Center

Facility Address: 801 W. Walnut
St. Charles, MI 48655

Facility Telephone #: (989) 865-7961

Original Issuance Date: 08/03/2006

Capacity: 78

Age Range: Ages Birth Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/02/2021
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: EXEMPT – School
 Date of Lead Hazard Risk Assessment, if applicable: 09/13/2016
 Date of Documentation of Playground Compliance, if applicable: 12/26/2014

		No. of Records Reviewed	
No. of children enrolled in care	75	20	
No. of staff employed	10	10	
No. of volunteers	0	0	
No. of children present at time of inspection	34		
No. of staff present at time of inspection	7		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	34		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Pre-school - Room 105
 Child Care - Room 106
 Infant/Toddler - Room 107
 Before/After School - Room 302

Approved Program Director: Christy Sheldon
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children initiated in large circle time and literacy activities as well as arts and crafts activities. I observed caregivers providing direct supervision of children resting during nap time. I observed children engaged in free play activities. I observed children during outdoor play activities. Children were observed playing with age-appropriate toys and outdoor play equipment. I observed

feeding time for infants and toddlers. I also observed diapering. I also observed parent pick up time. Caregiver interactions with children were positive and nurturing. Staff and child records were organized and readily available.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8143 Children's records.

(11) A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic attendance records are used, then they must be available to the department at the time of an inspection. If the electronic attendance records are not available during an on-site inspection, then the center is in violation of this rule.

During the on-site inspection, the lead caregiver in the preschool room was not maintaining accurate record of daily attendance, as required. The daily attendance had not been recorded for several months.

R 400.8340 Food services and nutrition; provided by parents.

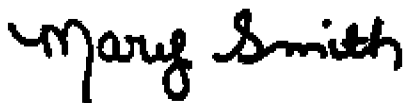
(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.

During the on-site inspection, I observed two bottles that did not include the child's last name and the date as required.

A corrective action plan was requested and approved on 02/02/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



February 5, 2021

Mary Smith
Licensing Consultant

Date