



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 1/31/2024
Date of Report: 1/31/2024

Licensee Name(s)	License Number
St Charles Community Schools	DC730283740
Capacity	Facility Name
112	St. Charles Children's Center
Program Type	Licensee Designee(s)
Center	Christy L. Sheldon
Central Administrator(s)	Program Director(s) Name
	Christy L. Sheldon Qualifications: Date PD Approved: 2000-05-30
Facility Address	Mailing Address
801 W. Walnut, St. Charles, MI, 48655	891 W Walnut, St Charles, MI, 48655
Facility Phone Number	Facility Email Address
9898657961	sheldonc@stccs.org

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant DeAndre Lawson found 2 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 02/19/2024. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, DeAndre Lawson, at (989) 898-8977. In the event that DeAndre Lawson is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
159	2	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 :	5 : 17	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
42 : 42	10 : 10	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes


Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8112(2)	Comprehensive background check; fingerprinting. An applicant or licensee shall do all of the following:	Ms. Sheldon failed to immediately remove a child care staff member who was no longer employed.	Violation Established
R 400.8131(5)	Professional development requirements. Within 90 days of being hired, or the first day as an unsupervised volunteer, all child	Ms. Sheldon did not ensure a child care staff member completed all required trainings prior to or within 90 days of caring for children.	Violation Established

	<p>care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:</p>		
--	---	--	--

Technical Assistance	
Rule Number	Rule
722.115n(3)	<p>Each individual listed in subsection (1) shall give written consent at the time of the license application and before a group child care home or family child care home allows an individual to be a member of the household, or before becoming a child care staff member to allow the department of state police to conduct the criminal history check required under subsection (1). The department shall require the individual to submit his or her fingerprints to the department of state police and the Federal Bureau of Investigation for the criminal history check as required in subsection (1).</p>
R 400.8161(1)	<p>Written procedures for the care of children and staff for each of the following emergencies must be developed and implemented:</p>

Bureau Recommendation
I recommend no change in the license.

Approved By:			
<p>DeAndre Lawson</p> <p>Licensing Consultant</p>	 <p>Date 1/31/2024</p>		