



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

02/29/2024

St. Charles Children's Center
801 W. Walnut, St. Charles, MI, 48655

License Number: DC730283740

Dear Ms. Sheldon,

This letter is to advise you that the 2/29/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)	Ms. Sheldon failed to immediately remove a child care staff member who was no longer employed.	I went into the background system and disconnected the former employee from our list. In the future I will remove employees who are no longer with us as soon as they leave employment	1/30/2024
R 400.8131(5)	Ms. Sheldon did not ensure a child care staff member completed all required trainings prior to or within 90 days of caring for children.	The staff member will go on MiRegistry and complete the Health and Safety Modules. In the future I will make sure that staff members have those trainings done completely before they start working within our program	Must be completed by March 15, 2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact DeAndre Lawson at (989) 898-8977 or lawsond@michigan.gov. In the event that DeAndre Lawson is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in cursive script that reads "DeAndre Lawson". The signature is written in black ink and includes a long horizontal flourish extending to the right.

DeAndre Lawson, Licensing Consultant